

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary

Parish Clerk: Miss Alicia Schofield, 2 Paddocks Close, Walgrave Northants NN6 9XJ T. 01604 780192

Email: pc_scaldwell@daventrydc.gov.uk

To all members of the Parish Council:

You are hereby summoned to the meeting of

Scaldwell Parish Council on **Wednesday 16 March 2016**

7.30pm in the Village Hall, School Lane, Scaldwell.

Members of the public and press are warmly invited to attend

Agenda

- 16/18 To receive apologies and to approve reasons for absence**
- 16/19 To receive any declarations of interest for items on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 16/20 Public address** (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
- 16/21 Approval and signing of minutes:** to approve and sign the minutes of the meeting 20 January 2016
- 16/22 To report on actions or matters arising from the minutes**
- 16/23 Planning: to consider if council should make comment:**
PD/2016/009: prior approval for change of use of building to dwelling (class Q(b) only), barn at High Hedge, Old Road
- 16/24 Correspondence**
- a)** To consider and agree any actions
DDC consultation, future proposals for waste and recycling collection, 1-2-3 service (*31 March*)
NCC consultation, Northampton Northern Orbital Route (*8 April*)
 - b)** To receive other items of correspondence *for information only*
- 16/25 Playing field**
- a)** To receive any update report from the 'Friends of Scaldwell Playing Field' and agree any recommendations
 - b)** To consider the Risk Assessment inspection reports received since the last meeting and agree any actions
- 16/26 Assets, bus shelter:** to consider and agree quote for work to improve bus shelter drainage

16/27 Parish Election Thursday 5 May: to consider forthcoming election and to agree any actions

16/28 Regular reports: to receive reports and agree any actions (to include but not be limited to): :

- a) Working parties
- b) Grass cutting
- c) Tree management
- d) Highways/ROW
- e) NHW/Police
- f) Parish Councillors

16/29 Finance

- a) To receive financial report for the period since the last meeting
- b) To approve the following payments £601.68

| Chq date | Chq no | Payment to | Description | VAT | Total (inc VAT) |
|------------|--------|------------------|--------------------------------|-----|-----------------|
| 18/03/2016 | 878 | Alicia Schofield | Salary & expenses for February | | £199.14 |
| 18/03/2016 | 879 | HMRC | Employee tax liability P11 | | £44.20 |
| 18/03/2016 | 880 | Village Hall | Room hire for meetings 15/16 | | £115.00 |
| 31/03/2016 | 881 | Alicia Schofield | Salary & expenses for March | | £199.14 |
| 31/03/2016 | 882 | HMRC | Employee tax liability P12 | | £44.20 |
| | | | TOTAL | | £601.68 |

16/30 Audit

- a) To receive internal audit report from Chairman and agree any recommendations
- b) To review and approve the Audit Plan
- c) To review and approve the effectiveness of internal audit

16/31 Newsletter: to agree any articles for the next edition of the newsletter

16/32 Forthcoming meetings: to note the meeting dates for 2016
18 May (AGM and APM), 20 July, 21 September, 16 November

Signed  Alicia Schofield, Clerk to Scaldwell Parish Council Dated 10 March 2016