

## SCALDWELL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council  
held on Wednesday 20<sup>th</sup> May 2009  
in Scaldwell Village Hall at 7.00pm

**Present:** Mrs P Long (Chairman)  
Mrs M Vinton (Vice-Chairman)  
Mr M Alcock  
Mrs A Coward  
Mrs J Randell  
Mr A Tait

**In attendance:** Mr J Harris (Clerk)  
3 villagers

### **09/052 To elect a Chairman**

Mrs P Long was unanimously elected as Chairman; proposed by Mrs M Vinton, seconded by Mr A Tait. The Chairman signed the 'Declaration of Acceptance of Office' form.

### **09/053 To elect a Vice-Chairman**

Mrs M Vinton was unanimously elected as Vice-Chairman; proposed by Mrs A Coward, seconded by Mrs J Randell.

### **09/054 Apologies for absence**

Apologies were received and accepted from Mr F Wiig.

### **09/055 Declaration of Interest**

None.

*At this point the meeting was adjourned for comments and questions from parishioners*

### **09/056 Register of Interests - opportunity to update Register of Interests**

The Clerk has new forms if required.

### **09/057 To appoint Parish Council representatives for other organisations and approve responsibilities**

These were delegated as follows:

- |   |                           |
|---|---------------------------|
| <b>a) The Foundation of Thomas Roe</b>      | Mrs P Long & Mrs M Vinton |
| <b>b) Scaldwell Relief in Need</b>          | Mrs P Long & Mrs M Vinton |
| <b>c) Scaldwell Parish Trust</b>            | Mrs P Long & Mrs M Vinton |
| <b>d) Playing Field Community Group</b>     | Mr A Tait                 |
| <b>e) Village Hall Management Committee</b> | Mr A Tait                 |
| <b>f) Snow warden</b>                       | Mr M Alcock               |
| <b>g) Tree warden</b>                       | Mrs O Wootton             |
| <b>h) Footpath warden</b>                   | Mrs D Kimbell             |
| <b>i) Neighbourhood Watch co-ordinator</b>  | Mr M Alcock               |

The relevant charities and organisations will be notified. (Action - Clerk)

**09/058 To approve and sign the Minutes of the Statutory Meeting of the Parish  
Council held on 25<sup>th</sup> March 2009**

The minutes were approved and signed.

**09/059 To approve and sign the Minutes of the Extraordinary Meeting of the Parish  
Council held on 8<sup>th</sup> April 2009**

The minutes were approved and signed.

**09/060 Matters arising from the Minutes** (for information only)

These were covered in the various agenda items.

**09/061 Planning Applications**

For information:

**a) Planning Appeal - Land at 2 School Lane, Scaldwell.**

Appeal allowed : planning permission granted

**b) Planning Application DA/2009/0181 First floor extension to single storey barn  
conversion. Tudor Barn, Old Road, Scaldwell**

DDC refused 30/4/09

Also, DA/2009/0093 Scaldwell Lodge Farm, Old Road, Scaldwell. DDC approved 1/4/09.

DA/2009/0141 Porters Lodge, Old Road, Lamport DDC approved 14/4/09.

**09/062 Playing Field**

**a) Update on Scaldwell Playing Field Community Group's funding applications and  
plans**

The update will be received at the Annual Parish Meeting.

**b) Weekly & Annual inspection reports**

The Annual Report has been undertaken by Wicksteed. The report has been circulated to Councillors. The weekly inspections will be continued by Mr A Tait. It was agreed that Weedwise will be requested to spray the nettles on the mound. The Playing Field Community Group to be asked about their intentions regarding the cricket strip and getting new cricket nets. Mr M Alcock will put in new fence posts when the ground is soft enough. (Action - Clerk to contact Weedwise and keep Mr D Lewis informed regarding strimming.)

**c) Update on transfer of ownership of playing field and its entrance**

The matter is still with DDC's solicitors. Clerk to respond to Mr R Saunders of DDC regarding recent correspondence about the entrance to the playing field. It was agreed to go along with DDC's suggestions and request any issues regarding the entrance to the field to be sorted out before transfer of ownership.

**d) To consider the problem of moles on the playing field**

The Playing Field Community Group will be consulted on this matter.

**09/063 Highways - report on highways issues raised since the last meeting**

NCC correspondence re. weight restriction signs - Clerk to respond suggesting the proposed signs would be more appropriate nearer the start of the weight restriction rather than in the village.

NCC correspondence has been received confirming the telephone company will not be digging up parts of Back Lane.

**09/064 Financial matters - general****a) To approve the annual accounts to 31<sup>st</sup> March 2009**

Revised accounts were given to Councillors. These were approved and signed.

**b) To approve the assets register for assets held on 31<sup>st</sup> March 2009**

Having previously been circulated to Councillors, this was approved and signed.

**c) To approve and sign the Annual Return for the year ended 31<sup>st</sup> March 2009 :  
Statement of Accounts and Annual Governance Statement**

These were approved and signed.

**d) Report on Internal Audit**

The report was presented to the Council.

It was proposed by Mrs P Long and seconded by Mrs A Coward that cheque no.550 dated 3/9/08 for the Village Design Statement for £53.50 be put in the accounts under Section 137. This was unanimously approved.

**e) To approve the use of NCALC Internal Audit Scheme for 2009/10 accounts**

This was approved.

**f) Money received :**

i) Bank Interest to 1<sup>st</sup> April 2009 - £10.08 Received 1/4/09

ii) Precept for 2009/10 - first instalment - £5500 Received 24/4/09

**09/065 Financial Matters - the following payments were approved**

A.R.Draper	Clearance of moles on the playing field	£195.00	Paid 20/5	Chq568
NCALC	Annual membership subscription 2009/10	£103.45	Paid 20/5	Chq569
NCALC	Internal Audit Service 2009/10	£138.92	Paid 20/5	Chq569
NCALC	LCR magazine subscription	£13.50	Paid 20/5	Chq569
NCALC	'Off to a flying start' Councillor training course	£29.00	Paid 20/5	Chq570
Blades	Grass cutting April'09	£283.10	Paid 20/5	Chq571
e.on	Installation of street light on High Street	£458.00	Paid 20/5	Chq572
e.on	Street lighting quarterly charge	£169.62	Paid 20/5	Chq572
Allianz Cornhill	Annual Insurance 2009/10	£620.42	Paid 20/5	Chq573

**09/066 To consider quotes for repairs and service to the Church Clock**

Three quotes were sought. The Council approved the use of English Clockmakers for the repairs and service to the church clock, including the fee to collect the parts for repair.

(Action - Clerk to contact English Clockmakers)

**09/067 Street lighting - to consider use for the remainder of the grant for street lighting**

It was agreed to purchase a sign for the Village Hall door and a sign for near the green to indicate the location of the hall. The Village Hall Management Committee will be consulted on this and about putting a sensor light near the hall door.

**09/068 To approve the installation and purchase of two dog bins; one for Holcot Lane and one for the Green near Old Road**

DDC have agreed to empty one dog bin in the village.

It was approved by 4 votes to 2 to purchase one dog bin to be located near Old Road (with a post suitable to be put into grass). (Action - Clerk to order bin and inform DDC)

**09/069 Report on litter problem along Holcot Lane**

DDC will not litter pick down Holcot Lane. The Trustees of the land at the tennis court have agreed to reinstate the gate near the tennis court and are in the process of arranging this.

**09/070 Correspondence:**

a) Correspondence for information only (list available on request)

**09/071 Councillors' reports**

None.

**09/072 Items for the next agenda**

Village hall signs. Location of dog bin.

**09/073 Date of next meeting**

The next statutory meeting will take place in the Village Hall on Wednesday 15<sup>th</sup> July at 7.30pm.

The meeting closed at 8.20pm.