

# Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Miss Alicia Schofield

## Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 16 September 2015 at 7.30pm in the Village Hall, School Lane, Scaldwell

**Councillors in attendance:** Mr E O'Leary (Chair) Mrs P Long  
Mrs A Curtis Mrs J Randall  
Mrs J Lewis Mrs M Vinton

**District Councillor in attendance:** Mr K Parker

**Public in attendance:** Mrs D Kimbell

### ACTION

**15/101 To receive apologies and to approve reasons for absence.** Apology was received from Cllr Alcock. Council accepted his apology and approved the reason for absence.

**15/102 To receive any declarations of interest for items on the agenda.** Cllr Vinton declared an interest (disclosed pecuniary) for item 15/106 DA/2015/0780, the application relates to her own property.

**15/103 Public address:** to receive comment and take questions from the public. None.

#### **15/104 Approval and signing of minutes**

- a) To approve and sign the minutes of the meeting 15 July 2015. Council approved the minutes and they were signed by the Chair.
- b) To approve and sign the minutes of the planning meeting 12 August 2015. Council approved the minutes and they were signed by the Chair.

#### **15/105 To report on actions or matters arising from the minutes**

**15/29** Liaise with Mr Lohn regarding the new stone surface on the public footpath off Holcot Lane that leads to the lower barn. The new stone path leading from the lower barn up the field to the village had also been queried. The matter is with Cllr O'Leary to liaise as considered appropriate. Cllr O'Leary advised of his findings. The public footpath can be upgraded if the landowners chose to so do. Any change of use for the barn would be via the planning department. The stone path in the field is noted and Cllr O'Leary will monitor. Action closed.

**15/43 b)** Bus shelter, outstanding with Cllr Long.

**PL**

**15/71 f)** Holcot Lane, waste in field, ownership enquiry, outstanding with Cllr Alcock.

**MA**

**15/85** Completed and closed.

**15/86** Completed and closed.

**15/87** Clerk/AC. It is believed the hole at the playing field has been filled. AC to check.

**AC**

**15/88** Action Plan, agenda item.

**15/91** Seat re-location now with Clerk to liaise with Georgina, outstanding.

**Clerk**

**15/92 d)** Waymarker signs to be placed, outstanding with Cllr O'Leary.

**E'OL**

**15/92 f)** Notice board. On order, await delivery and installation.

**Clerk**

**15/92 f)** Cones on the Green. No longer thought to be present but Cllr Long will check on her way home from the meeting and report back if they are present, action then with Cllr O 'Leary to liaise with Cllr Alcock.

**E'OL**

**15/106 Planning consultations:** to consider and agree a response to:

**DA/2015/0732 construction of double garage, The Smithy, Old Road.** Council agreed they would raise no objection to the application.

**DA/2015/0780 LBC, replacement doors and windows, The Old House, East End.** Cllr Vinton addressed council prior to council consideration and vote. Cllr Vinton explained the previous application to replace windows with double glazed units had been refused. It was hoped this application for single glazed windows with oak frame had addressed the concerns. Council had supported the previous application despite its subsequent refusal by DDC. It was agreed this application could be supported.

**Planning update:** to receive update on progress of the following planning applications:

DA/2014/0950 LBC replacement windows, The Old House, East End. Refused by DDC 4 August 2015.

DA/2015/0564 Works to trees, The Rectory Farm, High Street. Approved by DDC 23 July 2015.

DA/2015/0590 Removal of trees, Wisteria House, Back Lane. Approved by DDC 27 July 2015.

DA/2015/0592 Works to trees, The Grange, High Street. Approved by DDC 30 July 2015.

**15/107 Correspondence**

- a) To consider and agree any actions. None.
- b) To receive other items of correspondence *for information only*
  - 1. NCC promotional material for campaign, 'one county, one weekend, 20 million steps' 18-20 September.
  - 2. DDC promotional material for 'big switch', autumn auction.
  - 3. Notice for applications and also of the next meeting of the Thomas Roe charity.
  - 4. NCC letter advising of the Highways Customer and Communities Team and the new structure for the Community Liaison Officers.

**15/108 Playing field**

- a) To receive update report from the 'Friends of Scaldwell Playing Field' and agree any actions. The last work session was very successful.
- b) To consider the Risk Assessment inspection reports received since the last meeting and agree any actions. No actions arising from reports circulated aside for the matter of the hole already discussed under item 15/105.

**15/109 Standing Orders:** to review in relation to public address. Council felt the period of time for public address and for individual public speakers was appropriate but discussion regarding the process for public address resulted in a procedural query regarding the subject matters that may be raised by the public. The Clerk was not able to address the query fully at the meeting. The Clerk will make enquiries so matter is carried forward to the next meeting.

**Clerk**

**15/110 Code of Conduct:** to review and adopt the DDC 2015 code. Reviewed and

adopted as proposed and circulated with the agenda.

- 15/111 Action Plan:** to consider format and requirements. After discussion it was agreed by council the best way forward was to form a working party to further consider and finalise the plan for presentation and approval at the next meeting. The working party will consist of Cllr O’Leary, Cllr Long and Cllr Randall and the Clerk will also attend. **Working party**
- 15/112 Street lights**
- a) **Supply:** to receive electricity procurement report from NCALC and to consider if any action is required. It was agreed quotes would be obtained for the next meeting. **Clerk**
- b) **Maintenance:** to review alternative service options and to consider if any action is required. The advantages and disadvantages of the alternative pay as you go options were considered. Council agreed they would remain with the existing contractor arrangements for now and monitor the nature and number of faults over a 12 month period to better inform future considerations.
- 15/113 Parish tidy-up:** to consider and agree any works/actions. Carried forward to next meeting due to Western Power works being undertaken on the Green.
- 15/114 Regular reports:** to receive reports and agree any actions :
- a) **Working parties.**  
**Website.** The working party are due to meet following the summer holiday period.  
**Broadband.** BT have advised of a revised community broadband scheme and have requested a meeting. It was agreed the working party should meet with them and the Clerk will arrange this.
- b) **Grass cutting.** None.
- c) **Tree management.** Works to trees on the Green to be undertaken by Dylan Lewis soon and following all necessary paperwork being in place.
- d) **Highways/ROW.** Cllr Lewis reported the East End stile now repaired. There was general discussion regarding the stiles and possible trap doors for dogs. The history of previous enquiries was relayed and from this it was acknowledged that nothing could practically be done without landowner co-operation and agreement which had not been given previously. The height of stiles was mentioned in relation to the high height of the new stile down Peter’s Lane which was been put in place to line up with the new fencing. The Clerk was asked to write to the landowner to seek a lowering of the stile as it is thought to be too high. Cllr Curtis also raised the matter of mud on the road and referred to an incident in the village the previous day. The general issue was discussed, no action arising. **Clerk**
- e) **NHW/Police.** One reported ASB, 19 July, vehicle parking dangerously on white lines at the corner before the church.
- f) **Parish Councillors**  
**Cllr Vinton**  
On behalf of a resident Cllr Vinton raised the following matters:
1. Can the Parish Council ensure the re-instatement of the Green following the works by Western Power? The Clerk confirmed with council that Western Power were obliged to reinstate and that further to conversation with their representative regarding their plans they had offered to meet with council representatives if there were any concerns following the reinstatement works.

2. Can the Parish Council ask Western Power to stop their vans parking on the Green, particularly when they are causing damage to the edges. The Clerk will pass this request to Western Power. The council has been advised they are to reinstate all disturbed areas.
3. Can the Parish Council seek a change to the days the bus stops in the village? The bus used to stop in the village on a Wednesday and a Saturday and this has recently been changed to a Tuesday and Friday. The previous days were better suited to residents that used the bus. Council agreed they would write to seek the days be altered back to existing.

Clerk

#### 15/115 Finance

- a) To receive financial report for the period since the last meeting. Income received reported as £8.79 bank interest for August and £7.43 bank interest for September, with total income since the last meeting reported as £16.22. The reconciliation to the bank statement 1 September 2015, £23,888.84, outstanding cheques £1,507.49, true balance £22,381.35.
- b) To approve the following payments be made. Approved by council.

Chq date	Chq no	Payment to	Description	VAT	Total (inc VAT)
16/09/2015	867	Alicia Schofield	Salary & expenses for August		£199.14
16/09/2015	868	HMRC	Employee tax liability P5		£44.20
16/09/2015	869	R&G	Grass cutting HA 1980, s.96, OSA 1906 s 15., PHA 1875, s164 and amendments	£73.47	£440.82
16/09/2015	870	E-ON	Street light supply ¼ to 30/06/15 <i>PCA 1957 s.3, HA 1980 s.301</i>	£11.51	£241.77
16/09/2015	871	E-ON	Street light maintenance ¼ to 30/09/15 <i>PCA 1957 s.3, HA 1980 s.301</i>	£11.78	£70.68
16/09/2015	872	NCALC	Chairmanship training <i>LGA 1972 s.111</i> <i>Minute ref: TSI</i>		£39.00
16/09/2015	873	Eugene O'Leary	Training travel expenses		£14.40
16/09/2015	874	Scaldwell Village Hall	Room hire		£15.00
30/09/2015	875	Alicia Schofield	Salary & expenses for September		£199.14
30/09/2015	896	HMRC	Employee tax liability P6		£44.20
			<b>TOTAL</b>		<b>£1,308.35</b>

- c) To receive and approve annual return following external audit and to consider any matters arising. Annual return received and approved with external audit reporting no matters arising.

#### 15/116 Newsletter: to agree any articles for the next edition of the newsletter.

Western Power works on the Green

Notice of the next tidy-up session at the playing field Sunday 18 October at 10am to midday.

#### 15/117 Forthcoming meetings: to note the meeting dates for 2015:

18 November

Meeting closed at 9.05pm.