

Scaldwell Parish Council

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 17 September 2014 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance:

Mr E O'Leary (Chairman)	Mrs Pam Long
Mrs J Lewis	Mrs J Randall
Mrs A Curtis	Mr M Alcock
Mrs M Vinton	

Public in attendance: Mr D Lewis, Mr R Archer

14/95 To receive apologies and to approve reasons for absence. None.

14/96 To receive any declarations of interest for items on the agenda. Councillor Long declared an interest for item 14/102 a). She owns a paddock adjacent the applicants land, 1 Peters Lane.

14/97 Approval and signing of minutes

- a) To approve and sign the minutes of the meeting 16 July 2014. Council approved the minutes and they were duly signed by the Chairman.
- b) To approve and sign the minutes of the meeting 29 July 2014. Council approved the minutes and they were duly signed by Chairman.

14/98 Public address to the council

Ray Archer raised a number of concerns with the Parish Council.

1. Lorries using East End to make their deliveries for the works taking place in the Lohn's field. Councillor O'Leary reported having spoken with Matthew Lohn and Mr Lohn has agreed not to use East End for the remainder of the deliveries for the field drainage work but use a longer route across the fields. Mr Lohn has said he will need to use East End for a couple of deliveries later this autumn when he works on the agricultural sheep building to the top of the field, however, he has agreed to notify the Parish Council in advance of the deliveries commencing.
2. Bad driving, speeding in, out and through the village and possible incidents. Councillor O'Leary was sympathetic and explained the Parish Council had recently arranged for the new road narrowing sign on the Lower Green following recent and similar concerns. Council agreed they would re-visit the issue and speak with NCC Community Liaison Officer Ian Boyes again to see if anything else could be done. Also mentioned was yellow lining on the bends and suggestion of a one way system to the side of the Green near East End. It was also suggested Council might write to Mercedes to raise awareness of the speeding issue. Councillor O'Leary and the Clerk will liaise to consider how best to do this. There was also mention of the poor condition of the white lining in the village, particularly by The Old Red Lion, Councillor Curtis said she would report this to Street Doctor.
3. Parked vehicles, particularly contractors vans. It was noted that contractors vans had sometimes been parked near the bends and this added to the general traffic flow problem in the village. Council agreed they would mention this in the newsletter and seek co-operation from residents when appointing contractors. The Clerk is to mention the matter to the owners of The Hollies and Councillor O'Leary will mention to The Old Fox.
4. Concern regarding the nature of the work in Mr Lohn's field. Mr Archer did not accept the

explanation provided by Mr Lohn and relayed to Parish Council by Councillor O'Leary in that works were being undertaken to improve field drainage. Mr Archer also reported his concern that the works had disturbed badger setts. Councillor O'Leary reported having spoken with the Police Officer who attended site to investigate Mr Archer's claims. The Police reported no concern over the works or need to take action against disturbance but advised they were waiting further feedback from badger experts. Mr Archer was not happy as he had just missed meeting with the investigating Police Officer and badger expert who unfortunately were leaving the village as he returned. Council agreed it would be appropriate and sensible for Councillor Alcock, as a farmer himself, to take a look at the drainage works as he would have a better grasp of the field drainage problems Mr Lohn claimed he was trying to rectify. If Councillor Alcock had any reason for concern he would report this back to Parish Council. .

Dylan Lewis address Council in relation to consideration of applications for works to trees in the conservation area and bearing in mind the application listed on the agenda. He put forward ideas for basic terms when considering applications, which are summarised as:

A presumption to retain trees

Seeking the minimal amount of work to the trees in order to deal with the issue

Seeking to ensure the appropriate standards and best practice are employed for the works

Seeking works are undertaken in conjunction with DDC Tree Officer.

Dylan also referred to case law regarding a council's employment of a contractor for tree works. Clerk to circulate in red wallet.

14/99 To report on actions or matters arising from the minutes (for information only)

14/36 Waymarker sign reported to Street Doctor

14/55 Agenda 14/105

14/78 Old Road, Mill Farm entrance, reported to Street Doctor. Flooding issue reported to Ian NCC, Boyes, Clerk to chase response.

14/84 Letter sent to Scaffolding Company as a follow-up to further complaints

14/93 Playing Field parking and 101 signage, outstanding with Clerk

14/93 Overgrown footpath reported to Street Doctor

14/93 Bus shelter map, NCC to be asked, outstanding with Clerk

14/100 Tree management

- a) Lime trees on the Green: to receive update report and to agree any actions. Council were pleased with the work undertaken by the company appointed to fell the 2 lime trees. The Clerk and Dylan Lewis are to meet with DDC Tree Officer Michael Venton end of this month/early October to review the works required to the remaining lime trees and further to the epicormic growth removal.
- b) To consider and to agree any other works to trees. The Clerk confirmed the epicormic growth was scheduled to be cut back to ground level the last week of September or first of October.
- c) Tree inspection regime: to agree any actions. Clerk to inspect with Dylan alongside bi-monthly asset inspection and pending consultant inspection of all remaining Parish Council non-lime trees.

14/101 Playing field

- a) To receive update report from the Playing Field working party and to agree any actions. The working party met Monday 8 September. The Clerk will circulate the meeting minutes to all in due course. The Clerk advised of the next work day scheduled for Sunday 28 September and updated on the position with the committee bank account.
- b) To agree to the purchase of 2 litter bins, £322 + VAT. Recommended by the working party and

agreed by Council subject to the remaining budget allocation for the playing field being £273.70 so the shortfall to be met by re-allocation (bus shelter/nbd/bins)

- c) To consider the Risk Assessment reports received since the last meeting and agree any actions. Reports received. No actions required.

14/102 Planning applications: to consider and agree a response

- a) DA/2014/0774, proposed machine/feed store and lambing pen, 1 Peters Lane. Council agreed to support the application.
- b) DA/2014/0782, works to a tree, Stonebarne, Old Road. Council agreed they would respond by asking Michael Venton, DDC Tree Officer, to intervene to ensure the minimum works are undertaken to prune the tree into a good shape and to ensure the works undertaken meet with best practice. The Clerk is to enquire with the applicants to ascertain if they have any long term plans for the tree.

14/103 Council procedures

- a) To update and approve the Standing Orders following new regulations 'the Right to Record'. The Standing Orders and the proposed amendment had been circulated with the agenda. Council agreed the amendment and the orders were updated to reflect the new regulations.
- b) To review and approve the Code of Conduct. The Code of Conduct had been circulated with the agenda to allow Councillors to review in advance of the meeting. No amendments were proposed and Council re-approved.

14/104 Repair to parish clock: to receive update report and to agree any actions. Councillor Randall reported the clock stopped yesterday following repair. The Clerk will report to Smith of Derby. The Clerk had listed under item 14/109 b) approval of payment to Smith but given the stop the Clerk suggested Council approve the payment subject to the Clerk withholding the payment until she was satisfied the clock had been repaired satisfactorily. Agreed by Council.

14/105 Correspondence

To consider and agree any actions

- a) NCC, letter dated 28 July, Superfast Broadband, Gigaclear. The Clerk had circulated a copy of the letter to all Councillors. Additional information is to be circulated in the red wallet. The Clerk to ask Gigaclear if they will attend a meeting to explain requirements and process further.
- b) Email 1 September from village resident, trees overhanging the green. The Clerk had emailed a reminder to the tree owner and also posted a copy of the emails through their door.
- c) Email 23 July from the Police Commissioner, contribution to your newsletter and website. Council did not feel it was particularly appropriate for the newsletter contributions and the Clerk will pass this opinion to the newsletter editor for consideration. Council willing to have a contribution or link on the website.
- d) DDC views sought, Leisure Centre East proposals. The Clerk advised this was monkey survey format and that response was geared for individuals. It was agreed the Clerk will forward the link to all Councillors should they wish to respond.
- e) Email 5 September, NCALC, widening recruitment debate. The Clerk referred Councillors to the article in the NCALC eUpdate report and explained the reasoning for the item on the agenda. Widening recruitment will be considered nearer the time of the next elections.
- f) To receive other items of correspondence (*for information only*)
 1. NCALC letter dated 7 July with notice of proposal for membership fee increase.
 2. NCALC AGM Saturday 18 October. Councillor O'Leary noted the date and will advise in due course if he can attend.
 3. HMRC, repeat notices of overpayment. The Clerk updated Council and said she knew

why there was an overpayment recorded from 2012/13, but further explained, 2013/14 charges showing on the government gateway accounts were wrong and did not accord with submitted RTI data. The overcharge 2013/14 problem has been reported and when this was resolved the overpayment issue would then be addressed.

4. Quality Council Status. The Clerk had learnt the qualifying criteria is subject to review with renewal currently frozen. Once the review of qualifying criteria was complete the Clerk would be able to advise further.
5. Copies of the new Stagecoach bus timetable received. A bus will now run once a day on a Saturday in addition to the one bus on a Wednesday. A copy of the timetable is to be posted on the notice board.

14/106 Website: to agree to investigate the possibility of merging the Parish Council and village website. Agreed by Council. Councillor O'Leary to arrange a meeting.

14/107 Highways: to consider any reports raised since the last meeting and agree any actions. Comments received and actions agreed further to public address. No other reports.

14/108 Crime/NHW/Police: to receive reports since the last meeting and agree any actions. No reported crime or ASB for the month of July. Crime reported overnight 7/8 August, damage to water trough and gate, Old Road.

14/109 Finance:

- a) To receive and approve financial report and bank reconciliation for the period since the last meeting. Income received since the last meeting reported as £1004.60, comprising £4.60 wayleave payment and £1000.00 grant from Scaldwell Parish Trust to assist with the clock repair. The reconciliation to the bank statements of 1 September 2014, £23,792.06, outstanding cheques £5,338.59, true balance £18,453.47.
- b) To approve the following payments subject to:
 1. As per 14/90 b) tree felling carried out by Beechwood and epirocormic growth removal carried out by Betula together total £1,590.00 and are to be met with a re-allocation of £235.57 from insurance and £1354.43 from reserves.
 2. Parish clock repair to be met from grant of £1,000 and re-allocation of £191.00 from insurance.

Date	Chq No.	Payment to	Description	VAT	Total (inc VAT)
17/09/14	815	R&G	Grass cutting/maintenance *2	£138.45	£830.70
17/09/14	816	Beechwood	Felling 2 lime trees *4	£290.00	£1,740.00
17/09/14	817	BDO LLP	Annual audit *5		£120.00
17/09/14	818	E-ON	Street light repair, Back Lane *1	£4.69	£28.16
17/09/14	819	SLCC	Membership 2014/15		£35.00
17/09/14	820	Smiths of Derby	Parish clock repair *3	£238.20	£1,429.20
30/09/14	821	Miss Alicia Schofield	Salary & expenses for Sept		£195.31
30/09/14	822	HMRC	Employee tax liability P6		£43.20
30/09/14	823	Betula Tree Care & Landscapes	Basal growth removal from lime trees *4		£140
31/10/14	824	Miss Alicia Schofield	Salary & expenses for Oct		£195.31
31/10/14	825	HMRC	Employee tax liability P7		£43.20
			TOTAL		£4,800.08

- c) To receive and approve BDO LLP audited annual return and to agree any actions. Council received and approved the audited annual return. There were no reported matters arising.

- 14/110 Reports from Councillors:** to receive reports and agree any actions
Councillor Curtis informed Council of the newly launched County flag.
Councillor Randall had been advised by a resident that the street light in Back Lane was not working. The Clerk will report the fault to E-ON. Councillor Randall suggested the Council might like to consider the placing of a general notice board on the bus shelter. The Clerk to agenda matter for the next meeting.
Councillor Vinton reported speaking with the resident of Three Steps House with regard to the tree works, 2 quotes for the work are awaited. .
Councillor Alcock was of the opinion the maintenance contract with E-ON should be reviewed as the lights appeared very dirty and in need of a clean. He referred to a desire to see bollards on the High Street. The Air Ambulance work weekend raised in the region of £3.500.
- 14/111 Newsletter:** to agree any articles for the next edition of the newsletter
 East end lorry deliveries
 Inconsiderate/dangerous parking
 Footpath clearance
 Gigaclear
 Councillor O’Leary will double check all points with the Clerk at the end of the meeting.
- 14/112 Forthcoming meetings:** to note the meeting dates for the remainder of 2014: 19 November

Meeting closed by 9.30pm

Minutes Reference	Statutory Provision	Reference to Council’s Decision within the Minutes
*1	Parish Councils Act 1957 s.3, Highways Act 1980 s.301	
*2	Highways Act 1980, s.96, Open Spaces Act 1906 s 15,, Public Health Act 1875, s 164 and amendments	
*3	Parish Councils Act 1957, s.2	14/91
*4	Open Spaces Act 1906, ss 9 and 10	14/73 a) d) and 14/90 b)
*5	Account and Audit Regulations 2003, and as amended	