

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Miss Alicia Schofield

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 18 November 2015 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance: Mr E O'Leary (Chair) Mrs P Long
Mrs A Curtis Mrs J Randall
Mrs J Lewis Mrs M Vinton
Mr M Alcock

Public in attendance: Mrs M Wharton, Mr P Purcell, Mr D Lewis

ACTION

15/118 To receive apologies and to approve reasons for absence. None.

15/119 To receive any declarations of interest for items on the agenda. None.

15/120 Public address

Mr P Purcell raised/queried progress regarding a number of issues.

White lining on the High Street to the front of The Old Fox. Clerk had emailed a reminder to Highways, matter is in hand.

2 Old Road, trees. Work understood to have been undertaken.

Removal of playing field sign, East End. Clerk to remind Highways of outstanding work. **Clerk**

Rainwater drainage from Cllr Alcocks farm and issue of road camber. Clerk to review progress of this matter and matter to be raised again with Highways if required. **Clerk**

Fly tipping, Mill Lane. Mr Purcell reported regular reports to DDC over the last 6 weeks and direct liaison with DDC regarding the problem. Tends to occur the days when the Brixworth recycling centre is closed.

DA/2015/1047. No justification provided in supporting document from an agricultural perspective. Concern regarding management of the slurry and the number of lorry movements required to remove it from site.

15/121 Approval and signing of minutes: to approve and sign the minutes of the meeting 16 September 2015. Council approved the minutes and they were signed by the Chair.

15/122 To report on actions or matters arising from the minutes

15/43 b) Cllr Long had obtained a quote for the drainage improvement work in the bus shelter. Matter will be an agenda item for the next meeting.

15/71 f) Waste in the field, Holcot Lane. Cllr Alcock to enquire following clarification of field in question. **MA**

15/87 Complete.

15/91 Complete.

15/92 d) Waymarker signage, outstanding with Cllr O'Leary **E'OL**

15/92 f) Complete.

15/92 f) Cones on the Green now removed. Closed.

15/109. Agenda item 15/126.

15/111 Agenda item 15/127.

15/112 Agenda item 15/128.

15/114 d) Lowering of the stile. Cllr Long and another landowner are to lower their stiles. The Clerk reported the Peters Lane stile height originally queried was looked at by the RoW officer following the Clerk seeking advice and the stile height was considered fine. Reference was made to another stile in poor repair which the Clerk will report to street doctor.

Clerk

15/114 f) Complete.

Cllr Curtis, on behalf of council, thanked Dylan Lewis for undertaking the work to the trees.

Western Power re-instatement of the Green was remarked upon and agreed to be extremely good. The Clerk had not emailed to acknowledge and thank but will do so.

Clerk

15/123 Planning

a) To consider and agree a response

DA/2015/1047, construction of cattle barn, land off Old Road. The Chair read out the applicants supporting letter. Council agreed they would raise an objection to the proposal based on the following:

The applicant offers a business proposal and does not justify the agricultural operation.

Concern regarding the lack of a management plan for the waste/slurry.

Odour from the waste/slurry.

Lack of detail regarding water supply and electricity supply required for the cattle operation.

Noise from the operation, possible use of generators if no electricity supply.

Vehicle movements (waste/slurry, feed for cattle, stockman)

The size and setting of the barn within the existing landscape.

The size of the site is less than 6 acres and the cattle operation is not considered sustainable on this site area.

Council agreed the Clerk would draft the response with reference to the Chair and Vice-Chair if required.

b) To receive update on progress of the following planning applications:

DA/2015/0732 construction of double garage, The Smithy, Old Road. The Clerk was unsure of DDC had yet made a decision regarding this application.

DA/2015/0780 LBC, replacement doors and windows, The Old House, East End.

Approved by DDC 13 October 2015.

15/124 Correspondence

a) To consider and agree any actions

Parish and Town Councils Liaison meeting Thursday 17 December. No Councillor available to attend

b) To receive other items of correspondence *for information only*

1. Email from the PCC following the church quinquennial inspection and the reference in the report to work required to the clock. The Clerk said she had asked the PCC if a quote for the work could be obtained alongside their quotes for other works required. Clerk also sought guidance regarding the priority scale and any health and safety implication to the work identified for the clock.

2. Email dated 05/11/15 seeking rough sleepers estimate. None known.

3. Email from DDC advising of new enforcement powers to tackle dog fouling.
4. Letter dated 30/10/15 from the Police and Crime Commissioner further to his visit to parishes. Circulated to all for information.

15/125 Playing field

- a) To receive any update report from the 'Friends of Scaldwell Playing Field' and agree any actions. The minutes of the September working party meeting had been circulated. The tidy-up session was well attended. Cllr O'Leary had thanked Tom Joyner for the bacon rolls. Thanks to be passed to Mark Baker for moving the seats.
- b) To consider request from Scaldwell Club to site a metal shed at the playing fields. The working party had considered this request and were in agreement that it should be accepted. Council agreed the shed would be accepted. The shed will replace the wooden shed and be sited at the same location. The shed can be portioned so the smaller size is required. The Club will undertake the work. The cost to the council will be for a padlock only. Council will consider the sale or disposal of the old shed at the next meeting.
- c) To consider the Risk Assessment inspection reports received since the last meeting and agree any actions. Clerk reported advice from Playdale was to replace the 2 flat swing seats and a quote is to be obtained. The Clerk reported query to Playdale regarding the rota bouncer screws and if they were covered under warranty; response from Playdale awaited.

Clerk

15/126 Standing Orders: to review in relation to public address. The Clerk had circulated a copy of the orders and the recommendation for the word change regarding the extent of content for public participation under 1d). Council agreed the change as proposed. The time for public participation was discussed and it was agreed the times as currently specified were adequate and no amendment necessary.

15/127 Action Plan: to approve the Action Plan as drafted by the working party. Approved by council subject to the addition of the project to replace the 80watt mercury street lights.

15/128 Street light electricity supply: to consider quotes received to agree if a new supply contract be entered. The Clerk had obtained contract quotes from E-ON. Utility Wise had not been able to obtain any quotes for a contract in time for the meeting that were better priced than the deemed rate. Council discussed the merits and disadvantages of contract over deemed and vice-versa. Council to remain on the deemed rate for present time.

15/129 Parish tidy-up: to consider and agree any works/actions. Phil Purcell offered to sweep the bus shelter. Cllr Lewis offered to clean up the cans and bottles by the tennis courts.

JL

15/130 Risk assessment policy and risk assessment

- a) To receive new policy and assessment and to approve. Council approved the policy and assessment as circulated. Cllr O'Leary thanked Phil Purcell for his help and guidance with these documents.
- b) To receive bi-annual asset inspection. Outstanding with the Clerk.

Clerk

15/131 Regular reports: to receive reports and agree any actions

Working parties

- a) **Website.** Martin Neale has sent content pages to Cllr O'Leary to review.
Broadband. Cllr O'Leary reported on Gigaclear progress. There was discussion regarding the request for help from Gigaclear who had queried particular land ownership. Council agreed the Clerk would contact Gigaclear to advise of their reservations in being able to help.
- b) **Grass cutting.** Clerk suggested she seek quotes for 1 year and also a 3 year contract term. Council confirmed they were happy to proceed on this basis.
- c) **Tree management.** Clerk and Cllr O'Leary are to meet Dylan Lewis to review the draft document he has produced.
- d) **Highways/ROW.** Cllr Long and Cllr Vinton spoke of the meeting held with the Police and Crime Commissioner. He had suggested a priority change on the High Street with priority to traffic flow West End to East End. Discussion also included provision of a car park at the tennis courts with access across the fields to serve the playing fields, boulders around the Green to protect the edges and white lining on the small section of road as you travel out of East End and turning left to join the High Street. The Action Plan agreed under item 15/127 included reference to the formation of a Highway Working Party to look at the various highway issues identified. Council agreed the items raised at the meeting sat alongside the highway points in the Action Plan and it would be appropriate for the working party to take these items forward. Council agreed the working party of Cllr Randall, Cllr O'Leary and the Clerk, Phil Purcell also invited to join.
- e) **NHW/Police.** None.
- f) **Parish Councillors**

Cllr Vinton had been contacted by Tom Joyner again regarding the revised bus service. The Clerk is to email with copy of her email to Councillors following conversation with NCC. Parish Council meeting dates and website information will also be provided.

Clerk

Cllr Alcock referred to a white and green transit van seen in the area. Suspicious vehicles to be reported to the Police using 101. Cllr Alcock also expressed his concern regarding the damage to the Green on the West End side. This issue is for consideration with the newly formed Highway Working Party.

Cllr Curtis confirmed the street light outside The Three Steps now working. The street sweeper had also been through the village.

Cllr O'Leary raised a number issues:

1. Faulty street light outside the Hollies. Clerk will report to E-ON for repair.
2. BT pole in Back Lane is obscured by conifers. BT say they cannot work on the pole without the conifers being cut back. Cllr Vinton offered to mention the matter to Olive who is believed to maintain the conifers.
3. CPRE roadshow feedback. Presentation from NCC regarding broadband rollout. Comments were made, good and bad, regarding both BT and Gigaclear. Update on the A43 dualling and HS2.

Clerk

15/132 Finance

- a) To receive financial report for the period since the last meeting. Income received since the last meeting £6,005.00 and is the second precept instalment from DDC. The reconciliation to the bank statement 30 October 2015, £28,245.23, outstanding cheques £2,766.65, true balance £25,478.58.
To approve the following payments. Council approved the listed payments subject

b) to:

1. Addition of £11.70 to cheque 904 to Cllr O'Leary to include CPRE roadshow travel expenses. Revised cheque total £29.70
2. Approval of payment of £40.00 to Mark Baker Landscapes to cover cost of materials to relocate the seats to the playing field.

Chq date	Chq no	Payment to	Description	VAT	Total (inc VAT)
30/09/2015	897	BDO LLP	External audit <i>Account & Audit Regs 2003, as amended</i>	£20.00	£120.00
30/09/2015	898	ESPO	General notice board in the bus shelter <i>Minute ref 15/92 f)</i> <i>LGA 1972, s.111</i>	£4.80	£28.80
31/10/2015	899	Alicia Schofield	Salary & expenses for October		£199.14
31/10/2015	900	HMRC	Employee tax liability P7		£44.20
18/11/2015	901	R&G	Grass cutting and grounds maintenance <i>HA 1980, s.96, OSA 1906 s 15,, PHA 1875, s164 and amendments</i>	£153.22	£919.34
18/11/2015	902	E-ON	Street light electricity supply ¼ to 30/09/15 <i>PCA 1957 s.3, HA 1980 s.301</i>	£13.09	£261.73
18/11/2015	903	SLCC	Annual membership <i>LGA 1972, s.111</i>		£37.00
18/11/2015	904	Eugene O'Leary	NCALC AGM travel expenses CPRE roadshow travel expenses <i>Minute ref TSI</i> <i>LGA 1972, s.111</i>		£18.00 £11.70
30/11/2015	905	Alicia Schofield	Salary & expenses for November		£199.14
30/11/2015	906	HMRC	Employee tax liability P8		£44.20
31/12/2015	907	Alicia Schofield	Salary & expenses for December		£199.14
31/12/2015	908	HMRC	Employee tax liability P9		£44.20
23/11/2015	909	Mark Baker Landscapes	Materials seat relocation, playing field <i>PHA 1875, s.164, LGA 1972, sch 14, PHAAA 1890, s.44, OSA 1906, ss 9 & 10</i>		£40.00
			TOTAL		£2,166.59

c) To consider draft budget 2016/17 and the value of the precept to be requested. Due to time constraint at the meeting it was agreed the Clerk would meet with Cllr O'Leary to review the circulated draft budget prior to the January meeting.

15/133 Newsletter: to agree any articles for the next edition of the newsletter.
 Parking and white line work pending outside The Old Fox
 Dogs barking
 Dog fouling and new enforcement powers
 Trees
 Suspicious vehicles to the Police 101

15/134 Forthcoming meetings: to note the meeting dates for 2016
 20 January, 16 March, 18 May (AGM and APM), 20 July, 21 September, 16 November

Meeting closed at approx 9.45pm.