

To 1 August 2013	Amount
Current a/c	£500.00
Reserve a/c	£19,385.96
Total in a/c's	£19,885.96

- c) **To approve the following payments to be made.** The Clerk had previously circulated the cash flow spreadsheet and payments were approved by Council as presented, subject to an increase in the amount payable to R&G to £826.22 further to receipt of a second invoice.

Date	Chq no	Payment to	Description	VAT	Total
18.09.13	760	R&G	Grass cutting *1	£137.69	£826.22
18.09.13	761	BDO LLP	External audit 31/03/2013 *2	£40.00	£240.00
18.09.13	762	Mr Ian Barratt	Bank compensation		£41.54
18.09.13	763	Mrs Anne Curtis	Bank compensation		£34.52
18.09.13	764	Mr Eugene O'Leary	Bank compensation		£34.64
18.09.13	765	Mrs Jenny Lewis	Bank compensation		£17.32
18.09.13	766	Scaldwell Church	Contribution to the repair of the church boundary wall *3		£500.00
					£1,694.24

- d) **To approve the following payments, amounts to be confirmed at the meeting.**

18.09.13	767	Mrs Georgina Carter	Expenses for return postage cat scarer *4		
18.09.13	768	Miss Alicia Schofield	Salary		
18.09.13	769	HMRC	Employee tax liability		

The receipt for payment to Mrs Carter was not available for presentation at the meeting. The Clerk sought approval from Council to pay the expense subject to the amount remaining less than £10.00. The Clerk also sought approval for payment of her salary. The gross amount payable up to and including the month of August is £668.40. The Clerk had yet to report the payment to HMRC and tax would be payable to them from this gross amount. Council approved these payments.

- e) **To receive presentation of the annual return for the year ending 31 March 2013 and to accept annual return following BDO LLP external audit opinion.** The BDO annual external audit reported no matters arising which required the issuing of a separate report. Council agreed no action was required as a result of the report and accepted the annual return. Mr Barratt was thanked for all his work in preparing the accounts for audit.

13/094 Correspondence

- a) **Letter dated 5 June 2013, Jackson Grundy, request for scheme explanation on the website.** The Clerk had circulated information provided by NCALC. There was considerable debate regarding this matter. Council agreed they would remain in the scheme.
- b) **Letter from the Scaldwell Club Committee seeking a funding pledge for the bonfire event.** Council discussed the request at some length including consideration of an entrance fee as opposed to a voluntary contribution. Council agreed a donation of £100.00 would be pledged. The Clerk is to write to the Club Committee advising of this pledge. The letter will also advise that the donation is a one-off and has been made possible this year following monies received from the award of compensation from the bank. Committee are to be asked to consider the introduction of an entrance charge. The Clerk queried the insurance position given the Council's land is to be used. The Clerk said she would check this matter with the Committee. Council said they were not aware of a formal request from the Committee to use the land.
- c) **Consultation, NCC, Minerals and Waste Local Plan, proposed submission document. The Clerk had provided Council with an overview of this consultation.** Council agreed a response was not required.
- d) **To receive other items of correspondence (for information only)**
1. NCC consultation, Transport Plan, 2nd phase of strategies with the 1st phase having been adopted December 2012. This phase includes the Highway Development Management Strategy, Major Roads Strategy, Road Freight Strategy and Road Safety Strategy. The Clerk said she had not had the opportunity to review the consultation documents but offered to do so and advise Council further should she feel any element of direct impact to Scaldwell.

2. Notice of NCALC AGM Saturday 19 October 2013. The submission of any resolutions and the names of any delegate wishing to attend are to be sent by 7 October.
3. NCC Superfast Broadband campaign to seek registration of local demand to enable identification of hotspots for demand. Registration deadline 30 September 2013. Agreed item for the Newsletter.
4. NCC campaign 'You Can Do It Online' Street Doctor. Agreed item for the Newsletter.

13/095 Playing field

- a) **To receive report from working party following meeting 28 August 2013 and agree any actions.** Georgina Carter felt the work rota was not working particularly well. More volunteers are required as those who are already helping now have more to do further to the reduction in numbers. She reported having made phone enquiries regarding the rota system. 10 volunteers are enlisted for the 13 October work morning. An article is to be drafted for the newsletter seeking more volunteers. Council discussed the car parking over the summer months. It was felt the matter would only get worse as more visitors came to the playing fields and its popularity increased. There was debate regarding a possible membership scheme and/or access charge. There was mixed feeling amongst Councillors to the suggestions. It was agreed the working party would give further thought to the matter. Council thanked Georgina Carter for all her work for the playing field.
- b) **To consider and agree policies or procedures setting out working practices and responsibilities between Council and the Playing Field Group.** This matter remains for consideration with the working party at present.
- c) **To consider the Risk Assessment reports received since the last meeting and agree any actions.** There were no matters arising from the latest inspections. The working party meeting of 28 August resulted in a number of actions for various individuals. The Clerk had previously updated the working party with regard to her actions. The Clerk said she still needed to check the deeds regarding boundary responsibilities. Cllr Curtis reported the findings of her enquiries regarding adjacent field ownership. Michelle Wharton was known to have placed signage and the other items were being covered-off.
- d) **To confirm arrangements for the annual playing field inspection and agree any actions.** The Clerk had previously emailed regarding the playing field inspection. The inspection has been provisionally booked. Council agreed an accompanied inspection was no longer necessary. The Clerk will advise Wicksteed who will then be in a position to proceed.
- e) **To consider progress of the repair of the collapsed wall and agree any actions.** The Clerk reported receiving a phone call from Mr Deacon earlier that evening. He had advised the Clerk of his hope to begin work on the wall early October.

13/096 Highways:

- a) **To receive report following meeting 18 September 2013 with Northamptonshire Highways and agree any actions.** Cllr Long reported from the meeting with Ian Boyes where it was learnt there is really little that can actually be done to resolve the problem.
- b) **To consider traffic flow and possible traffic calming measures for the High Street and agree any actions.** In order to slow traffic down Northamptonshire Highways suggested placement of a warning sign on the approach near the Church. Council agreed the signage would be helpful and Ian Boyes will liaise with the Clerk to progress the matter. It was noted parked cars often acted as the best deterrent to slow traffic down. It was agreed an article will be placed in the newsletter to inform of the meeting and the new sign. Residents will also be asked to slow down when driving through the village and to act considerately when parking on the street so as to avoid blocking the pavement for pedestrians, particularly those with pushchairs or those walking dogs. A reminder will also be given to avoid parking on the grass around the village green.

13/097 Crime/NHW: to receive reports since the last meeting and agree any actions

18/19 July, overnight, a pushbike was stolen from a garage, School Lane.
No crime or ASB reported for the month of August.

13/098 Works to trees

- a) **To consider recommendation for possible crown raising works to the oak tree on the Green and to agree any actions.** There was discussion regarding these works which led to discussion regarding general

management of trees and the Council's policy towards tree management. It was agreed a tree management policy might be appropriate. With this in mind it was agreed the possible crown raising works would be considered following the drafting of a policy. Dylan Lewis, Tree Warden, was in favour of a policy and the Clerk will liaise with him.

b) **To consider recent Street Doctor reports regarding trees and agree if any further action is required.**

Broken branches on the trees along Holcot Lane: Street Doctor reported them as being the responsibility of the landowner and not in the ownership of Northamptonshire Highways. The landowner has been made aware of the Council's desire to see them managed. There was mention of the need for the Lime trees on the village green to be cut back at the base. The Clerk said R&G were to be asked to undertake the work as it was thought to be within the annual maintenance. Council also discussed the trees overhanging the pavement and Green by the Manor House and the possible need for them to be cut back in due course.

13/099 Grass cutting 2014: to consider requirements and agree any actions

The Clerk said she would seek pricing for 2014. The Clerk sought Council's views regarding those contractors invited to price for the work. Cllr Randall asked if Maymoor Landscapes could be asked. R&G and Countryside Gardens will be asked again. The Clerk suggested Salisbury Landscapes might be considered.

13/100 Reports from Councillors: to receive reports and agree any actions

Cllr O'Leary informed of the purchase of a notice board for the village hall.

Cllr Long mentioned the village website and the fact that Councillors phone numbers were listed. Council agreed the Clerk would liaise with the website administrator to get the numbers removed.

13/101 Newsletter: to agree any articles for the next edition of the newsletter

During the meeting Council had already agreed to the placement of an article over traffic and parking. Council also agreed to include mention of the Superfast Broadband register for demand and the NCC 'You Can Do it Online' campaign for Street Doctor.

13/102 To receive requests for items for the agenda for the next meeting. None.

13/103 Date of next meeting

- a) To note the date of the next meeting, Wednesday 20 November 2013
- b) To consider the dates of the meetings for 2014. 22 January and 19 March.

Meeting closed around 9.30pm.

Minutes Reference	Statutory Provision	Reference to Council's Decision within the Minutes
*1	Highways Act 1980, s.96, Open Spaces Act s.15, Public Health Act 1875, s 164 and amendments, Local Government Act 1972, s.214	
*2	Account & Audit Regulations 2003, as amended	
*3	Local Government Act 1972, s.137	13/049 e)
*4	Public Health Act 1875, s. 164 and amendments, Local Government Act 1972, s.111.	13/062 b)