

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Miss Alicia Schofield

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 19 January 2015 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance: Mrs E O'Leary (Chairman) Mrs J Lewis
Mr M Alcock Mrs A Curtis
Mrs M Vinton

Public in attendance: Mr P Purcell

District Councillors in attendance: Mr K Parker, Mr I Barratt

- 15/1 To receive apologies and to approve reasons for absence.** Apologies received from Cllr Long and Cllr Randall. Council accepted their apology and approved the reasons for absence.
- 15/2 To receive any declarations of interest for items on the agenda.** None.
- 15/3 Approval and signing of minutes:** to approve and sign the minutes of the meeting 19 November 2014. Council approved the minutes and they were duly signed by the Chairman.
- 15/4 Public address to the Council**
Phil Purcell referred to the reference in the November minutes to Gigaclear attending the January meeting and expressed disappoint at the change of plan and having missed them. He also spoke of the recently erected wind turbine near Mawlsey and asked if the Council had been aware of it. The Council had not been informed but the Clerk was able to provide some information because the turbine sits within the Walgrave parish to which she is Clerk.
- 15/5 To report on actions or matters arising from the minutes (for information only)**
14/98 The Clerk had written to Mercedes and a reply received.
14/106 Clerk and Councillor O'Leary are to meet Martin Neale 9 February.
14/110 Provision for a general notice board is in the draft budget and under consideration at item 15/14d).
14/125 Grass cutting, agenda item 15/10.
14/125 Highway issues previously raised by Phil Purcell, agenda item 15/11.
14/127 b) and c) correspondence items complete.
- 15/6 Tree management**
- a) To approve appointment of contractor for the re-pollarding work to the lime trees. The Clerk had circulated the report and recommendation from Jonathan Hazell. Council agreed to the appointment of Beechwood Trees and Landscapes Limited.
 - b) To receive update report regarding any other tree work and to agree any actions. Dylan Lewis had previously offered to undertake the routine maintenance works to the beech, oak and cedar on the Green. The notification letter from DDC permitting these works and the works to the lime trees has been received.
- 15/7 Playing field**
- a) To receive update report from the playing field working party and to agree any actions. The Clerk reported the committee account closed and monies now transferred into the Council

account. The 2 new litter bins have been delivered and Michelle and Georgina are arranging for them to be installed. The annual inspection has been booked. The mole problem has been dealt with, Heyford Moles removing 3 of them in total.

- b) To consider the risk assessment reports received since the last meeting and agree any actions. The Clerk reported the slippery steps on the mound slide. Advice had been sought from the manufacturer and they are to be washed and hard wire brushed with water to remove the build up of mud and algae. The steps will continue be regularly inspected and washed when required.

15/8 Planning applications: to receive update

DA/2014/0847, work to trees, Scaldwell Manor. Approved by DDC 13 November 2014.

DA/2014/0945, work to and removal of trees, Beech House. Approved by DDC 3 December 2014.

DA/2014/0949, construction of agricultural workers dwelling, Mill Hill Farm Old Road. No decision from DDC as yet.

DA/2014/0979, construction of agricultural building, Mill Hill Farm, Old Road. No decision from DDC as yet.

DA/2014/0950, listed building consent, replace all softwood windows and 2 external doors with oak windows and doors and installation of double glazed units, The Old House, East End. No decision from DDC as yet from

DA/2014/0987, works to trees, village greens. Approved by DDC 22 December 2014.

15/9 Code of Conduct

To consider and approve amendment to the Code of Conduct further to DDC recommendation. Amendment approved by Council.

- 15/10 Grass cutting:** to receive update regarding arrangements for 2015 season and to agree any actions. The Clerk had spoken with R&G and no discount could be negotiated for the forthcoming season. However, the Clerk reported savings on the current year as 1 cut and a number of weed sprays had not been required on the green and the playing field. This left a budget remaining of just under £600 with only a selective weed spray on the playing field to be accounted for at a cost of £143. The Clerk suggested the budget provision for 2015/16 could be adjusted. Matter to be considered under item 15/14d)

15/11 Highways/RoW

- a) To consider and agree proposal of 20/11/14 meeting for white line SLOW on the road by the green. Agreed by Council.

- b) To consider and agree proposal of 20/11/14 meeting for advisory white line on the road by The Old Fox. Cllr Curtis confirmed she had spoken to the resident of The Old Fox and he raised no objection to the proposal, Agreed by Council.

- c) To consider any other reports raised since the last meeting and agree any actions.

The Clerk reported an email from Ian Boyes, Highways Community Liaison Officer, advising of the intention to erect a 'No Through Road' sign for East End. The sign follows a Street Doctor report and is to be placed on the existing post with the directional sign for the playing field. The parking issues along East End were briefly discussed and it was agreed the Clerk would liaise with Cllr Randall to see if the Police might inspect in the village more regularly during the school holidays.

Further to report from the last meeting, the Clerk enquired if any Councillors had been contacted by the Footpath Warden. With no contact it was agreed the Footpath Warden should be contacted for a progress report on the issues raised.

Council considered the issues previously raised by Phil Purcell. The Clerk reported seeking advice from Ian Boyes regarding the dislodged kerbing. Street Doctor will not reinstate the

kerb. It has been suggested it is best dealt with by request to the Parish Enhancement Gang later this year. The Street Doctor report lodged by Phil seeking clearance of the drains was updated 14 January with message that they will be dealt with on cyclical maintenance in next 3 weeks.

15/12 Crime/NHW/Police: to receive reports since the last meeting and agree any actions. There was no reported crime or ASB in the month of November. The December report has not been issued yet.

15/13 Correspondence

- a) To receive items for consideration and to agree any actions. None.
- b) To receive other items of correspondence (*for information only*)
 1. Response letter 09/01/15 from Mercedes AMG confirming they had informed employees of the request for considerate driving through the village
 2. DDC promotion poster to recruit District Councillors
 3. NCC leaflet advising of the change in opening hours for household waste recycling centres.
 4. NCALC email dated 19/12/14, Transparency Code for Smaller Councils, DCLG, previously circulated to Councillors
 5. NCC consultation, Care Act 2014
 6. NCC consultation, 2014 demography needs assessment for health and wellbeing
 7. NCC consultation, statutory marriage and civil partnership registrations revised delivery locations
 8. NCC consultation, pharmaceutical needs assessment
 9. NCC consultation, school admissions for September 2016
 10. NCC consultation, budget 2015/16

15/14 Finance:

- a) To approve an increase in the Clerk's monthly expenses rate and to note national 2.2% pay award and one-off pro rata payment. Agreed and noted by Council.
- b) To receive and approve financial report, bank reconciliation and performance against budget for the period since the last meeting. Income received reported as £866.11 and is the transfer from the former playing field committee bank account. The reconciliation to the bank statements of 31 December 2014, £24,301.37, outstanding cheques £1,410.25, true balance £22,891.12.
- c) To approve the following payments. Approved. Council were also asked to note that chq 823 previously approved for payment of £140.00 had actually been for the lesser amount of £100.00 further to discussion with the appointed contractor regarding actual hours worked.

Date	Chq no	Payment to	Description (with minute ref to decision where applicable)	VAT	Total (inc VAT)
19/01/15	833	E-ON	Street light maintenance quarter ending 31/12/14 <i>PCA 1957 s.3, HA 1980 s.301</i>	£11.78	£70.68
19/01/15	834	E-ON	Street light electricity supply quarter ending 31/12/14 <i>PCA 1957 s.3, HA 1980 s.301</i>	£9.10	£191.13
19/01/15	835	Heyford Moles	Removal of moles <i>PHA 1875, s.164, PHAAA 1890, s.44, OSA 1906, s9, 10, LG(MP) 1976, s.19</i>		£90.00
19/01/15	836	ESPO	2 litter bins <i>Minute Ref 14/101b</i> <i>Litter Act 1983 ss.5, 6</i>	£64.44	£386.40
19/01/15	837	CPRE	Annual subscription <i>LGA 1972 s.111</i>		£36.00

31/01/15	838	Alicia Schofield	Salary & expenses for January		£210.53
31/01/15	839	HMRC	Employee tax liability P10		£47.00
			TOTAL	£85.32	£1,031.74

- d) To consider draft budget 2015/16 and the value of the precept to be requested. The Clerk had circulated the draft budget with the agenda. The budget had been altered slightly since tabled at the November meeting and further to the Clerk meeting with Councillor Long and Councillor O'Leary. Council reviewed the budget and it was agreed as drafted and circulated subject to re-allocation of £318 from grass cutting to allocation to reserve. Precept request agreed by Council at £12,010.

15/15 Reports from Councillors and Clerk: to receive reports and agree any actions.

Councillor Curtis thanked Phil Purcell for sweeping the bus shelter. Phil had mentioned to the Clerk the condition of the seat due to poor drainage. The matter will be considered at the next meeting and the Clerk will inspect in the meantime. 2 fir tree tops have been dumped in Holcot Lane. Cllr Curtis will report the fly tipping to DDC if they are not cleared as part of the waste collection round. The amount of litter around the village has been noted. It was agreed the newsletter article would refer to the matter and people would be urged to help keep the village tidy.

Councillor Vinton referred to a fridge that has been dumped along Mill Lane. The Clerk will report the fly tipping to DDC.

Councillor O'Leary, Village Hall Committee. Planning permission is not required for the replacement doors and windows for the village hall. The cost of the work will be in the region of £6,000. The 100 club was reported as having been very successful this year.

The gas smell on Old Road was mentioned. The Clerk said it was an issue for report to British Gas.

15/16 Newsletter: to agree any articles for the next edition of the newsletter. Article to include litter, white line proposals, pollarding work to lime trees and progress with Gigaclear.

15/17 Forthcoming meetings: to note the meeting dates for 2015:
18 March, 20 May (AGM), 15 July, 16 September, 18 November

Meeting closed just before 9.00pm