

- b) To consider and agree the requirement for any works to trees. Council discussed the condition of the trees of Scaldwell Manor that overhanging the footpath and Green. It was agreed Councillor Vinton would speak to the owners to make them aware and to ascertain if any work might be planned.

14/26 Playing field

- a) To receive update report from the 'Friends of Scaldwell Playing Field' and agree any actions. The minutes from the last working party meeting had been previously circulated. In line with the working party recommendation Council agreed to carry out the works from the annual Wicksteed inspection totalling £226.30, noting the work to the bay 2 swing seats may not need to be incorporated if it can be done on the forthcoming work day.
- b) To consider the Risk Assessment reports received since the last meeting and agree any actions. Councillor O'Leary said he had not received a copy of the fortnightly inspection reports since those considered at the working party meeting. The Clerk is to speak with Lorraine Blackall to remind the reports need to be passed to Council in a timely manner. .

14/27 Planning applications

- a) **To receive progress report:**
 - DA/2013/0956, works to trees in a conservation area, Isham End, Old Road. Approved by DDC 15 January 2014.
 - DA/2013/0995, Listed building consent, removal of a car port, The Old Fox, High Street. Approved by DDC 12 February 2014.
- b) **To consider and agree a response:**
 - DA/2014/0190, works to trees in a conservation area, Three Steps House, High Street. Councillor Curtis reported having spoken to DDC, Michael Venton, who was not aware that the work permitted under DA/2012/0235 had not been undertaken. Councillor Curtis circulated photos of the tree to enable Council to better appreciate its size and situation and overshadowing. The Clerk presented a short report submitted by the Tree Warden, Dylan Lewis, in which he suggested there was nothing to prevent the work from an arboricultural perspective. The application was discussed at considerable length. Council agreed they would raise no objection to the application. However, they would express some reservations with regard to the appropriateness of the tree to the location. Reference is to be made to the fact they believe the tree is on old 'Blue Cedar'. These trees are believed to have limited healthy lifespans and Council is aware a number of large branches have fallen from the tree in recent years into the small and overshadowed garden of the adjoining property. Although raising no objection the Council will comment upon the fact they are aware a previous permission was granted DA/2012/0235 for more extensive works than proposed under the application. Whilst it is appreciated that powers are limited to extend the scope of the work to the tree Council are to express disappointment that the existing permitted work has not been undertaken. Council also agreed it would be appropriate to accept Councillor Vinton's offer to speak with the applicant to facilitate discussion between parties and enable the applicant to better understand the impact of the tree on the adjoining property.

14/28 Correspondence

- a) To receive update and agree any actions
 - Consultation, Steering Group for the draft Neighbourhood Plan for Brixworth. The Clerk reported having spoken to David Parnaby who is to email the Steering Group in advance of their meeting tomorrow evening with Council's original email observations and queries from the consultation.
- b) To receive other items of correspondence for information only

The Clerk had circulated all email correspondence but wished to specifically mention the following:

1. NCALC email dated 14 March, new finance guidance
2. NCALC email dated 17 March, Board of Director vacancy
3. CPRE email dated 6 March, spring roadshow, diversity of planning and fracking, 10 April 2014

14/29 WW1, Centenary Commemorations for 2014: To consider ideas for commemorations and agree any actions. Sue Dodds-Smith has been investigating the names on the commemorative plaque in the church with a view to holding a church service where the researched information is presented by local boys. There was discussion regarding this service and a possible event on the Green. Councillor Vinton is to speak to Martin May to ascertain if the Club have anything in mind.

14/30 Neighbourhood Plan: To receive report following attendance at briefing session and to consider if any action is required. Councillor O'Leary spoke of the briefing session, with emphasis on the point of really needing to allocate a site or sites for development within a plan, its statutory framework, the commitment and time required from volunteers to write a plan and the potential cost/grant funding required. It was hoped a meeting would be forthcoming with Brixworth NP Steering Group which might offer more guidance to Council to enable them to decide if a plan should try and be progressed. Thought is to be given to approaching the village and gauging the level of interest and number of possible volunteers. The matter will be an agenda item for the next meeting.

14/31 Parish Tidy Up: To consider the requirement for a tidy up and, if so, to agree any arrangements. Council agreed they would hold off organising a tidy up until it was known if the CEG would be allocated to Scaldwell

14/32 Finance

- a) To review and approve the financial regulations. The regulations had been previously circulated Council reviewed and approved the regulations accepting that further review was soon likely in line with the recent removal of s150 (5) of the Local Government Act 1972 and the publication of new model regulations... .
- b) To receive financial report for the period. The Clerk reported payments received since the last meeting totalling £140.82. The Clerk asked Council to note the £0.65 reported as bank interest received at the last meeting was actually part of the Jackson Grundy grant which totalled £135.65.

Description of payment received	Amount
Jackson Grundy grant	£135.00
Bank interest	£5.82
Total	£140.82

Bank balances were reported as follows:

To 28 February 2014	Amount
Current a/c	£500.00
Reserve a/c	£20,920.91
Total in a/c's	£21,420.91
Total less chq's o/s	£21,203.98

- c) To approve the following payments made since the last meeting £226.53. Approved by Council.

Date	Chq no	Payment to	Description	VAT	Total (inc VAT)
19/02/14	785	HMRC	Employee tax liability P11		£38.60

19/02/14	786	E-ON	Street light electricity supply Quarter ending 31/12/13 *1	£8.95	£187.93
			Total		£226.53

c) To approve the following payments £625.83. Approved by Council.

19/03/14	787	Northamptonshire ACRE	Subscription Northants ACRE 2014/15 *2		£35.00
19/03/14	788	NALC	Subscription LCR 2014/15 *2		£17.00
19/03/14	789	Eugene O'Leary	Travel subsistence 09/01/14 *2		£9.00
19/03/14	790	Miss Alicia Schofield	Salary for Jan, Feb, March 2014 £465.42 Expenses for March £22.21		£487.63
19/03/14	791	HMRC	Employee tax liability P12		£77.20
			Total		£625.83

14/33 Risk Management, Assessment and Internal Audit

- a) To review and approve the Risk Management Policy. The policy had been previously circulated. The Clerk had updated the insurance section. Reviewed and approved by Council.
- b) To receive bi-annual risk assessment and agree any recommendations. The Clerk had previously circulated the risk assessment. Council noted the recommendations, with the Clerk to check the litter bin and all other recommendations to be dealt in the next Parish tidy-up.
- c) To receive internal audit report from Chairman and agree any recommendations. Councillor Long reported undertaking the internal audit 31/01/2014. There were no actions arising or recommendations to Council further to the audit.
- d) To review and approve the effectiveness of internal audit. The review identified the need for an 'Audit Plan' to be produced. Approved by Council.
- e) To review and approve the NALC internal audit service terms of reference. The terms had been circulated previously and were reviewed and approved by Council.

14/34 Highways: To consider any reports raised since the last meeting and agree any actions. Council felt there had been no improvement in traffic flow and speed since the installation of the new warning sign. Councillor O'Leary reported Hamson lorry movements in the village. These movements were attributed to re-routing due to the works in Lamport and were not expected to be a long term problem. The Clerk confirmed submission of the CEG request forms.. .

14/35 Crime/NHW/Police: To receive reports since the last meeting and agree any actions. No reported crime or ASB for the months of January and February. Councillor Randall reported speeding in the smaller villages as the priority from the last Police Community Panel meeting.

14/36 Reports from Councillors: To receive reports and agree any actions.

Councillor Vinton referred to the litter along Mill Lane. The Clerk is to report to DDC for clean-up. Councillor Vinton also referred to the recent spate of break-ins and 4x4 thefts in the Pitsford area.

Councillor Randall spoke of the condition of the East End stile and the difficulty with climbing over it. Councillor Long said a new gate had been installed on the footpath on Tony Cox's land and a similar arrangement might be considered more suitable for East End.

Councillor Long reported the footpath round waymarker signs had not been re-erected following the installation of the new gate. Clerk to speak with Tony Cox to check the waymarkers will be replaced and to enquire regarding the gate manufacture and purchase.

Councillor Curtis informed Council she had phoned and reported to DDC/Enterprise the recycling lorry that had left escaped litter on the Scaldwell to Brixworth Road the last 2 Wednesday collection days.

14/37 Newsletter: To agree any articles for the next edition of the newsletter.

Notice of the forthcoming AGM and APM.

Tree inspections scheduled with thanks to Dylan Lewis and Moulton College and also Martin Howard for the use of the cherry picker.

Council considerations regarding a Parish Plan.

14/38 Forthcoming meetings

a) To note the meeting dates for the remainder of 2014: 21 May (AGM and APM), 16 July, 17 September and 19 November

b) To receive requests for agenda items for the next meeting. Parish Plan.

Meeting closed at 9.30pm.

Minutes Reference	Statutory Provision	Reference to Council's Decision within the Minutes
*1	Parish Councils Act 1957 s.3, Highways Act 1980 s.301	
*2	Local Government Act 1972 s.111	