

+SCALDWELL PARISH COUNCIL

Minutes of the Statutory Meeting of the Parish Council held on Wednesday 21<sup>st</sup>  
November 2012 in the Village Hall, Scaldwell, at 7.30pm

Present: Cllrs Mrs P Long (Chairman)  
Mrs M Vinton (Vice Chairman)  
Mr Michael Alcock,  
Mrs Annie Curtis  
Mrs Jenny Lewis,  
Mr Eugene O'Leary,  
Mrs Joan Randell.

In attendance: Mr I Barratt Clerk  
Three Villagers

**12/108** Receive and accept Apologies

Apologies were received from District Cllrs E Wiig and S Pointer who were at a District meeting.

Cllr Pointer was congratulated on his recent appointment as District Councillor.

**12/109** Declarations of Interest

Cllr A Curtis declared an interest in Planning matter 12/113 as she lives nearby.

**12/110** Public Time. For members of the Public to address Council

- i) Two more signs were requested by Neighbourhood Watch. This will be on the Agenda for the January Statutory Meeting to discuss their purchase.
- ii) A resident pointed out the dangers of the sharp bend on High Street. He had met with representatives of Highways who had offered some road painting work to alleviate the danger.
- iii) Unofficial Road warning signs were brought to the meetings attention. Some were in poor condition. Cllr J Randell said she would arrange its removal.

**12/111** Minutes of the Statutory Meeting of Scaldwell Parish Council held on 26<sup>th</sup>  
September 2012

These were agreed and signed as a true record.

**12/112** Matters Arising from the Minutes (for information only)

After discussion, the Chairman said the Parish Council should have a role in alerting neighbours potentially affected by Planning Applications. Cllr Long said she would contribute an article for the newsletter reminding residents to be alert for the yellow site planning notification signs.

The Clerk will ensure Planning Applications continue to be displayed on the noticeboard in meeting Agendas and also on the web site.

Cllr Curtis took no part in the 12/112 discussions because of her declared interest.

**12/113** To consider Planning Applications

- i) DA2012/0844 1 Peters Lane. Various house extensions. The application was too recent to be included on this agenda. Cllr Lewis will ensure neighbours are aware of this.
- ii) An extraordinary meeting will be called for Wednesday 27<sup>th</sup> November at 7.30pm to consider this matter and any response. The Clerk will confirm Village Hall availability and call the meeting. In the expected absence of the Chairman, Cllr M Vinton will chair. The Clerk will ask for paper copies of the application from Daventry District Council.
- iii) The Clerk has obtained special dispensation from Daventry District Council to extend the deadline for comment on DA/2012/0789 The Studio, Back Lane, Scaldwell. First floor extension over existing. After discussion the Parish Council agreed unanimously to support the application.
- iv) The Clerk has contacted NCALC to confirm the correct actions of a Parish Council and Planning applications and a reply is awaited.

Outcome of previous Applications:

- DA2012/0664 The Grange, High Street, Scaldwell. Construction of Detached Garage. Approved
- DA2012/0665 The Grange, High Street, Scaldwell. Listed Building Consent 2 new fireplace surrounds. Approved
- DA2012/0668 Truffell House, High Street, Scaldwell. Removal of tree within conservation Area. Approved

**12/114** (i) To consider a response to Settlements and Countryside Local Plan Consultation

It was agreed to wait until delegates have attended the Briefing Meeting before considering a response.

(ii) To consider sending a delegate to the briefing meeting for the above. Cllr E O'Leary will attend at Naseby on 27<sup>th</sup> November 2012

**12/115** To consider sending a delegate to the Community Right to Challenge briefing course.

It was agreed to send no delegate to this meeting

**12/116** Playing Field

- (i) To receive and discuss Weekly Inspection Reports including the condition of the Cricket Wicket

Cllr O'Leary said the electronic version of his weekly playing field inspection reports was working well. It was agreed that future reports should be totally electronic and circulated to all Councillors.

It was noted that 2 fencing posts had fallen over and appeared to be rotted. The Clerk had been unable to effect repairs. Cllr M Alcock will inspect the situation and see if they can be re-erected. If repair is not possible, a nearby resident may be able to help in the medium term when he has some fencing done to his property.

It was noted an elder tree, growing in the Playing Field was potentially causing damage to a wall. Mr D Lewis, tree warden said he would remove this.

- (ii) To discuss Responsibility for minor works on the Field

This item was held over until the January meeting to allow members of the Playing Field committee to attend

- (iii) To discuss the ordering process for purchases in connection with the Field

This item was also held over until the January meeting to allow members of the Playing Field committee to attend. In the meantime, the Clerk would contact the Playing Field Committee and ask that all orders from them be sent only after specific authorization from the Parish Council in order to comply with Auditing requirements.

- (iv) To receive an Update on the damaged Cricket Net

The Clerk reported the contractor has admitted responsibility and details of supplier and cost have been forwarded to him. The contractor will complete order and payment.

### 12/117 Highways

- (i) To discuss the purchase of an illuminated Traffic Speed indicator.

Brixworth Parish Council Highways Committee will be discussing arranging a demonstration of products by the manufacturer and possibly sharing the purchase with other Parish Councils. It was agreed to attend this meeting and make a decision at a later meeting.

- (ii) To receive a report on the damaged telephone box and faulty light

The Clerk was pleased to report that the broken glass in the telephone box was repaired within 48 hours of him reporting it. The failed lamp near the Old Chapel has been reported to Eon and action is awaited.

- (iii) To receive an update on the state of Village Lighting

The Clerk has produced a street map of the village and is grateful for help from the Chairman in plotting the location of the lamps on the map. As time permits he will visit the village after dark and make list of any cleaning or maintenance issue to take to Eon.

### 12/118 Financial Matters

- (i) To receive and accept the Bank reconciliation as at 14<sup>th</sup> November 2012. Details of the monthly accounts and balances were distributed to Councillors before the meeting, together with a bank reconciliation.

The report was accepted by the meeting.

- (ii) To Report **Income received**. £200 donation from Jackson Grundy

The Clerk reported a donation from Jackson Grundy as part of their scheme which passes on to the Village a sum based on the value of each house they sell in the Village. It was decided not to include this in the newsletter but to make mention of this in the Annual Report. Clerk to formally reply and thank them for this donation.

- (iii) To Report income and expenditure and reserves report

The report was accepted by the meeting.

- (iv) The following expenditure was approved and payment authorised:

Eon	Street Lighting Quarterly payment	£187.93	Paid 14/11/12	Chq 731
Scaldwell Village Hall	Hall Hire	£95	Paid 14/11/12	Chq 730
Wicksteed	Replacement safety matting	£105.84	To pay	Chq 732
Daventry District Council	Election Costs	£806.03	To pay	Chq 733
Forever Green	Final Mowing account	£380	To pay	Chq 734
Albany sheds	Playing Field	New Shed £399	To pay	Chq 735
Eon Maintenance	Streetlights	£70.68 Lights maintenance	To pay	Chq 736
ESPO	P Field cycle stands	Cycle stands £201.60	To pay	Chq 737

(v) To set a provisional Precept for the financial year 2013-14  
The Clerk had provided comparative budget figures for previous years to Councillors. It was agreed to ask the Clerk to provide estimates for 2013-14 expenditure and to set the Precept at the January 2013 meeting. The Council will also have been informed by then if Precepts will be capped.

(vi) To receive a Playing Field Finances Report  
The Clerk had circulated an up to date balance sheet of Playing Field expenditure prior to the meeting. It was noted that expenditure was within expected overall budget. The Playing Field Budget will be discussed with members of the Playing Field committee at the next Statutory meeting. The Clerk was asked to send a copy of the Playing Field Accounts to the Playing Fields Committee.

(vii) To discuss the Clerk's contract  
It was noted that the Clerk will soon have worked for three months. He was asked to provide a written contract for consideration at the next Statutory Meeting when the continuation of his employment is to be discussed by both sides.

(viii) To discuss and agree new Bank Mandates for cheque signatories  
The Clerk had obtained the forms for new signatories from the bank. It was agreed that all Parish Councillors should be cheque signatories. The Clerk will find out whether the new mandate needs id from all Parish Councilors or just new additions.

(ix) To consider changing to LED street lighting  
The Clerk had made enquiries concerning a possible change to LED lighting. Although there would be a saving in power consumed, the quarterly maintenance would be higher and the capital cost of obtaining them large. It was agreed to continue with the present lighting until it is life expired.

(x) Daventry District Council Parish Council allowances survey

The Council agreed that they would not be supporting any call for a Parish Councillor allowance. The Clerk will inform Daventry. It was agreed that Travel expenses would be continue to be reimbursed. Councillors asked the Clerk to design a pro forma for travel claims for Councillors to use.

**12/119** Correspondence requiring possible action

(i) Crime Concerns.

Speeding is an issue the Council would like highlighted. The Clerk will contact the the police via Mike Baily

(ii) Rough Sleepers Survey

The present night was the survey night, Parish Councillors knew of no rough sleepers but would contact the Clerk if any came to their knowledge

**12/120** Clerk's Report on his Revised Code of Conduct training

The training was cancelled due to the trainer being unable to attend. The meeting will be rescheduled and the Clerk will endeavor to attend.

**12/121** To receive Councillors' Reports as available

i) Cllr M Alcock stated there had been an increase in Dog excrement along Holcot Lane. The Chairman will ensure this is mentioned in the newsletter.

ii) Cllr A Curtis said a resident had been disturbed by the tone of a letter from Daventry District Council about her allegedly barking dog. This was noted.

iii) A car regularly parks on the path outside Rectory farm. Cllr M Alcock will speak informally to the resident about this matter.

Cllr M Vinton left the meeting at this point.

**12/122** To receive items for the next Agenda

i) Neighbourhood Watch signs funding.

ii) Playing Field Committee. A review of the Playing Field accounts

iii) Playing Field Committee. To devise and confirm a purchasing procedure.

**12/123** Additional Items for Newsletter

The Clerk will contact DDC and ask whether Christmas Tree recycling will take place this year. A poster to be displayed on the noticeboard if available from DDC.

The next Statutory Meeting of Scaldwell Parish Council will be held in the Village Hall, Scaldwell on Wednesday 16<sup>th</sup> January 2013 at 7.30pm