

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Miss Alicia Schofield

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 19 November 2014 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance: Mrs Pam Long (Meeting Chair) Mrs J Lewis
Mrs J Randall Mr M Alcock
Mrs A Curtis Mrs M Vinton

Public in attendance: Mr D Lewis, Mr R Archer, Mr P Purcell, Mr B Marsden, Mr J Kimbell and partner

14/113 To receive apologies and to approve reasons for absence. Apologies received from the Chairman, Cllr O'Leary. Council accepted his apology and approved his reason for absence.

14/114 To receive any declarations of interest for items on the agenda. Cllr Vinton declared an interest (pecuniary) for item 14/120. Planning application DA/2014/0950 relates to her own property.

14/115 Approval and signing of minutes: to approve and sign the minutes of the meeting 17 September 2014. A member of the public queried the accuracy of the July minutes but it transpired there was confusion regarding the set of minutes in question. Council approved the minutes and they were duly signed by the Chair of the meeting.

14/116 Public address to the Council

John Kimbell addressed Council with respect to his planning application for a house and agricultural building at his farm. All Councillors had been invited by him to visit the farm and view the application sites, which some Councillors had been able to do. The house and building had been designed to be in keeping with the other buildings within the local landscape.

Mr Kimbell also spoke on behalf of his mother, Diane Kimbell, Footpath Warden. He reported she has been in contact with NCC Rights of Way regarding the stiles at the end of School Lane and East End where access is considered restrictive for dogs and she was also seeking disc signage. A meeting is proposed and Cllr O'Leary and/or Cllr Long were asked if they might attend.

Phil Purcell informed Council of an incident on the 8 August which he believed had not been reported at the time. The incident occurred at the Mill Hill bridge, Old Road, where a lad had come off his motorbike. He also informed of an attempted break-in to a car in the village on 13 August. The break-in was interrupted by him. He reported the matter to the Police using 101.

14/120 Planning applications. By Council agreement item carried forward and planning applications considered in an altered order

a) Planning applications: to consider and agree a response

DA/2014/0945, work to and removal of trees, Beech House. Council reviewed the plan and documentation. Councillors and the Tree Warden had not been able to visit the site so had not been able to assess the amenity value the trees might hold. There was thus some concern regarding the extent of the works to the beech and the birches. There were no real concerns regarding the removal of the eucalyptus. Council agreed they would respond by seeking the intervention of the Tree Officer to try and ensure no more work was undertaken then necessary.

DA/2014/0949, construction of agricultural workers dwelling, Mill Hill Farm Old Road. Some Councillors had been able to visit the site. The plans were circulated with points of discussion regarding the positioning of the house and its prominence in the landscape, possibility of a bungalow instead of a house, brick and roofing materials, requirement to demonstrate the need in relation to the size and nature of the farming operation. Council agreed to support the application and request a planning condition to ensure the dwelling has an occupancy tie to local agriculture. The Council also agreed they would seek a landscaping scheme and request consideration for signage on the highway due to the location of the farm track on the Old Road.

DA/2014/0979, construction of agricultural building, Mill Hill Farm, Old Road. The barn had been designed to match existing barns on site. Council agreed to support the application and seek a landscaping scheme.

DA/2014/0950, listed building consent, replace all softwood windows and 2 external doors with oak windows and doors and installation of double glazed units, The Old House, East End. Council were advised the softwood windows and doors were rotting and leaked. Many repairs had been carried out by the owners over the years but it was not proving economic to keep repairing them thus oak wood was now proposed. Council were able to view a section of the 'ultra-slim double glazing. Council agreed to support the application.

b) To receive update

DA/2014/0774, proposed machine/feed store and lambing pen, 1 Peters Lane. Approved by DDC 7 October 2014.

DA/2014/0782, works to a tree, Stonebarne, Old Road. Approved by DDC 10 October 2014. Comment was passed regarding the boundary of the conservation area. There was also discussion regarding the tree work at the Manor.

14/117 To report on actions or matters arising from the minutes (for information only)

14/98 A meeting has been scheduled with Ian Boyes for tomorrow.

The action of writing to Mercedes remains outstanding with the Clerk/Councillor O'Leary.

Councillor Curtis confirmed she had reported the white lining to Street Doctor.

The Clerk spoke to the owners of the The Hollies and Councillor O'Leary spoke to the owner of The Old Fox regarding contractors vans.

14/93 Playing Field parking and 101 signage now in place.

Clerk had received a copy of the Rights of Way map for display. The location needs to be agreed.

14/105a) Gigaclear will be attending the January meeting.

14/106 Clerk and Councillor O'Leary to arrange website meeting.

14/110 Consideration of the purchase of general notice board is not on the agenda, but will be considered initially as part of the budgeting process at the January meeting.

14/118 Tree management

a) To consider and agree the works to be undertaken to the lime trees. The Clerk had circulated a short update with the agenda. The epicormic growth had been cut. The Clerk and Dylan Lewis had met with Michael Venton, DDC, to discuss the extent of the work to the 3 lime trees. Following the meeting the Clerk had submitted the application to DDC for the work to the lime trees. Further advice is required with regard to the final specification for the work.

b) To agree to the appointment of Jonathan Hazell to write specification and tender documentation for the works to the lime trees. Council agreed to the appointment at the quoted fee at £300.

c) To consider and agree any other tree works. General maintenance works to the cedar, oak and beech were considered at the meeting with Michael Venton. Dylan Lewis has volunteered to undertake the work. The Clerk had included the works to these trees within

the application to DDC. Council were in agreement to the work being carried out and thanked Dylan Lewis for his offer of help.

- d) To consider and agree any action with regard to the inspection regime. All Council trees are to be inspected bi-annually in line with all other Council assets. Privately owned trees overhanging public areas are to be considered for inclusion within the inspection regime but further thought needs to be given as to how the Council then deal with any findings/concerns.

14/119 Playing field

- a) To receive update report from the playing field working party and to agree any actions. The Clerk confirmed the order for the 2 litter bins had been placed. The former playing field committee are closing the bank account and funds are being transferred to the Council. The Clerk advised the letter of instruction to the bank had been sent.
- b) To consider the risk assessment reports received since the last meeting and agree any actions. No actions arising.
- c) To agree to the appointment of Wicksteed Leisure Limited for the annual inspection. The cost of the inspection will be £45.00. Agreed by Council.

14/120 Planning applications. By Council agreement item carried forward

14/121 Council procedures: to review the Model Publication Scheme and to review and approve the schedule of information. The Clerk had circulated a slightly revised schedule with the agenda, with revisions under section 2. The scheduled had also been updated with the contact details for the Clerk. Agreed by Council.

14/122 Risk Assessment: to receive bi-annual risk assessment and agree any recommendations. The risk assessment was presented to Council at the meeting with the tree inspections having been incorporated into the assessment. One action arising, with work required to the cedar tree to remove the stubs. The matter is being progressed and the necessary conservation area approval for the work is being sought in conjunction with the application made to DDC for the works to the lime trees.

14/123 Grass cutting: to consider arrangements for 2015 season. Council were in agreement that R&G had performed very well this season and they were pleased with the level of service. It was agreed the Clerk would liaise with them regarding availability and pricing for next season.

14/124 Parish Clock: to receive report and agree any actions. The clock has stopped yet again. Smith of Derby were very apologetic. The 2 engineers who have attended the clock recently are being consulted and Smith are scheduling a visit to investigate.

14/125 Highways/RoW: to consider any reports raised since the last meeting and agree any actions. The footpath issues raised under public address are noted. Phil Purcell's concerns regarding his Street Doctor reports of the blocked drains were noted and Council will raise at the meeting with Ian Boyes. The loose kerb stones near the footpath barriers at the end of the path adjacent to the Manor's wall will also be raised.

14/126 Crime/NHW/Police: to receive reports since the last meeting and agree any actions. There was no reported crime or ASB.

14/127 Correspondence: to consider and agree any actions

- a) Letter 6 October, Daventry Villages Together Group, collaboration between parish councils.

The work of the group was noted by Council but it was agreed there was no information/response necessary at this time.

- b) Western Power Distribution, street lighting unmetered supplies inventory. District Councillor Barratt had emailed further to his time as Clerk and advised of the 2 LED lights. The Clerk will update the inventory accordingly.
- c) Northants ACRE best village competition questionnaire. The Clerk to complete with information provided by Council at the meeting.
- d) To receive other items of correspondence (*for information only*)
 1. NCALC email dated 12 November with update on the changes to the Quality Parish scheme. A course is to be run by NCALC early 2015.
 2. DDC initiative 'Big Switch'. The Clerk had placed the poster on the notice board.
 3. NCALC email dated 10 November referencing membership fees for 2015/16 and guide to salaries.
 4. HMRC letter dated 14 October to confirm investigation into 2013/14 tax year. .
 5. NCC consultation changes to children centre venues (19 December)

14/128 Finance:

- a) To receive and approve financial report, bank reconciliation and performance against budget for the period since the last meeting. Income received since the last meeting reported as £5,977.81, comprising £5.81 bank interest and £5,972.00 precept payment, 2nd instalment. The reconciliation to the bank statements of 31 October 2014, £25,005.10, outstanding cheques £1,948.35, true balance £23,056.75.
- b) To approve the following payments. Council approved the payments, but the Clerk was asked to hold-off payment to E-ON pending enquiry with them regarding the regularity of the street light maintenance.

Date	Chq no	Payment to	Description (with minute ref to decision where applicable)	VAT	Total (inc VAT)
19/11/14	826	R&G	Grass cutting/maintenance <i>HA 1980, s.96, OSA 1906 s 15, PHA 1875, s 164 and amends</i>	£106.48	£638.90
19/11/14	827	E-ON	Street light maintenance quarter ending 30/09/14 <i>PCA 1957 s.3, HA 1980 s.301</i>	£11.78	£70.68
19/11/14	828	E-ON	Street light electricity supply Quarter ending 30/09/14 <i>PCA 1957 s.3, HA 1980 s.301</i>	£8.95	£187.93
30/11/14	829	Miss Alicia Schofield	Salary & expenses for Nov		£195.31
30/11/14	830	HMRC	Employee tax liability P8		£43.20
31/12/14	831	Miss Alicia Schofield	Salary & expenses for Dec		£195.31
31/12/14	832	HMRC	Employee tax liability P9		£43.20
			TOTAL		£1,374.53

- c) To consider draft budget 2015/16 and the value of the precept to be requested. The Clerk circulated a draft budget. Meeting time did not allow sufficient time to fully review the draft so it was agreed the Clerk would meet with Councillor Long and Councillor O'Leary to review the draft in advance of formal approval at the January meeting.

14/129 Reports from Councillors and Clerk: to receive reports and agree any actions.

Councillor Alcock spoke of the volunteer who litter picks. There was discussion regarding the fly-tipped tyres down Mill Lane which the Clerk will report to DDC. There was also discussion regarding the gas leak, Old Road. Smell of gas has been noted over time and has been previously reported but no action has been taken. Council suggested Ian Boyes might assist. **Councillor Randall** referred to the build up of leaves in the bus shelter. Phil Purcell volunteered to sweep them out and was duly thanked for his offer of help.

Councillor Curtis reported the good news of new neighbours. The recycling collection was discussed with reference to the varying number of lorries seen in the village. The recent power cut was also mentioned.

14/130 Newsletter: to agree any articles for the next edition of the newsletter. Councillor Long offered to write the newsletter article. Article to include discussions with Gigaclear and mention of children playing in the streets as it was getting dark.

14/131 Forthcoming meetings: to note the meeting dates for 2015:
21 January, 18 March, 20 May (AGM), 15 July, 16 September, 18 November

Meeting closed just after 9.30pm

DRAFT