

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary

Parish Clerk: Miss Alicia Schofield, 2 Paddocks Close, Walgrave Northants NN6 9XJ T. 01604 780192

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To all members of the Parish Council:

You are hereby summoned to the Meeting of
Scaldwell Parish Council on **Wednesday 21 September 2016,**
7.30pm in the Village Hall, School Lane, Scaldwell.

Members of the public and press are warmly invited to attend

Agenda

- 16/90 To receive apologies and to approve reasons for absence**
- 16/91 To receive any declarations of interest for items on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 16/92 Public address: to receive comment and take questions from the public** (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
- 16/93 Approval and signing of minutes:**
- a) To approve and sign the minutes of the meeting 20 July 2016
 - b) To approve and sign the minutes of the planning meeting 13 July 2016.
- 16/94 To report on actions or matters arising from the minutes** (*for information only*)
- 16/95 Planning:** to receive update (to include but not be limited to)
DA/2016/0446, conversion of part of existing barn and extension to create new dwelling with garden, Scaldwell Lodge Farm, Old Road
- 16/96 Playing field**
- a) To receive update report from the 'Friends of Scaldwell Playing Field' and agree any actions and approval for items of expenditure
 - b) To consider the Risk Assessment inspection reports received since the last meeting and agree any actions
- 16/97 Correspondence:** to consider and agree any actions
- a) Email, DDC, parish support for planning matters
 - b) Email from parishioner, safety concerns Brixworth Road bend, near Mill Lane
 - c) NCALC AGM Saturday 8 October
 - d) To receive other items of correspondence (*for information only*)
- 16/98 Tree survey and reporting:** to consider draft report and provide feedback

16/99 Data protection: to confirm council registration with the ICO

16/100 Vacancies

- a) Clerk vacancy: to agree working group of councillors delegated to manage process and appointment of a clerk
- b) Councillor vacancies: to consider and agree any actions

16/101 Community defibrillator: to receive report and agree any actions

16/102 Finance Regulations: to review and approve the new model financial regulations

16/103 Finance

- a) To receive financial report and bank reconciliation
- b) Councillor to verify bank reconciliation and to report to council
- c) To review performance against budget and agree any actions
- d) To approve and sign the listed payments to be made:

Date	Chq No	Payment to	Description	VAT	Total (inc VAT)
21/09/16	928	Alicia Schofield	Salary & expenses Sept (£212.80 +£22.29)		£235.09
21/09/16	929	HMRC	Employee tax liability P6		£53.00
21/09/16	930	E-ON	Street light maintenance ¼ to 30/09/16 (£58.90 + VAT)	£11.78	£70.68
21/09/16	931	R&G	Grass cutting (£648.32 + VAT)	£129.64	£777.96
21/09/16	932	BDO LLP	External audit fee for year to 31/03/16 (£100.00+VAT)	£20.00	£120.00
21/09/16	933	IC	Data protection registration		£35.00
21/09/16	934	Ian McDermott	Tree survey and report		£185.00
			TOTAL		£1476.73

16/104 Audit of annual return for year ending 31 March 2016: to receive and accept BDO audit report and to consider any issues arising and agree any actions

16/105 Regular reports: to receive reports and agree any actions (to include but not be limited to): :

- a) **Working parties (Broadband, Website, Highways)**
- b) **Grass cutting (R&G)**
- c) **Tree management**
- d) **Highways/ROW**
- e) **NHW/Police**
- f) **Parish Councillors**

16/106 Newsletter: to agree any articles for the next edition of the newsletter

16/107 Forthcoming meetings: to note the meeting dates for 2016: 16 November

Signed  Alicia Schofield, Clerk to Scaldwell Parish Council Dated 15 September 2016