

## SCALDWELL PARISH COUNCIL

Minutes of the Statutory Meeting of the Parish Council  
held on Wednesday 5<sup>th</sup> January 2011  
in Scaldwell Village Hall at 7.30pm

**Present:** Mrs P Long (Chairman)  
Mrs M Vinton (Vice-Chairman)  
Mr M Alcock  
Mrs A Coward  
Mrs J Randell  
Mr A Tait  
Mr F Wiig

**In attendance:** Mr J Harris (Clerk)  
Mr J Cosford & Mr A Rigby (NCC Rights of Way Officers)  
Seventeen villagers

### **11/001 Apologies for absence**

Apologies were received from Mr N Bunting, Mrs E Wiig (District Councillors) and Mr C Millar (County Councillor).

### **11/002 Declaration of Interest**

Mr F Wiig: District Councillor and Chairman of Daventry DC Planning Committee; did not participate in the decisions relating to planning applications.

### **11/003 Report from NCC Rights of Way Officer**

A report on recent issues raised in the village was given by Mr J Cosford. Contact details for the local Rights of Way officer (Conor Garvey) and Street Doctor will be put in the newsletter and villagers will be encouraged to report any concerns directly to them. It was emphasised that dogs should be kept under close control and dog foul collected. NCC will pay for the cost and maintenance of kissing gates for the field at the end of East End if the landowner agrees; the matter will be revisited by NCC Rights of Way later in the year. Additional fencing has been added at Brimlands Farm to help keep their dogs away from the bridleway.

### **11/004 Comments or questions from parishioners**

Following questions to the Rights of Way officer there were no further comments.

### **11/005 To approve and sign the Minutes of the Statutory Meeting of the Parish Council held on 17<sup>th</sup> November 2010**

The minutes were approved and signed.

### **11/006 Matters arising from the Minutes (for information only)**

These were covered in the various agenda items.

### **11/007 Planning Applications**

For consideration:

- a) **DA/2010/1037 Two storey and single storey extension to front, two storey extension to rear, raising of roof with insertion of dormer windows and proposed new garage. The Paddocks, School Lane, Scaldwell.**

The following response was sent to DDC:

Scaldwell Parish Council approves of this application; the proposal is not an overdevelopment as it is a spacious and relatively secluded site within the village, and it appears to be an improvement to the existing building.

For information:

- b) **DA/2010/0909 Listed Building Consent for secondary double glazing to 24 windows. Scaldwell House, High Street, Scaldwell.** DDC approved 7/12/10
- c) **DA/2010/0913 Infill below existing boundary to extend bedrooms. Truffell House, High Street, Scaldwell.** DDC approved 17/12/10
- d) **DA/2010/0922 Work to trees in a Conservation Area. Oak Farm, The Green, Scaldwell.** DDC approved 14/12/10

Also DA/2010/0924 Construction of garage and garden room. The Smithy, Old Road, Scaldwell. DDC approved 24/12/10

### **11/008 Playing Field**

#### **a) Weekly inspection reports**

Weekly reports were received from Mr M Alcock. Mr A Tait will continue the inspections up to the next meeting.

#### **b) Update from Scaldwell Playing Field Community Group**

An update was received. Installation of Phase One equipment should be started in the next couple of weeks. Phase Two, including landscaping, was discussed; funding applications for Phase Two are progressing well.

#### **c) Playing Field Entrance - to consider options for improvements and arrange consultation**

Suggestions from the Playing Field Community Group were discussed. The Parish Council will consult villagers through the village newsletter and a design will be approved at the Parish Council meeting in March, following feedback from villagers.

### **11/009 Highways**

#### **Report on highways issues raised since the last meeting**

The triangle of grass on East End has been damaged again; Mr F Wiig agreed to contact the company concerned.

### **11/010 Financial matters - general**

#### **a) Monthly accounts to 1 December 2010**

The monthly accounts were circulated to Councillors before the meeting together with a bank reconciliation.

#### **b) Money received:**

- i) **Northants CC PlayBuilder Funding - £24650.00** – received 1/12/10

As approved in item 08/053g, it was resolved that the authorised signatories in the current bank mandate be updated to the current councillors and clerk.

**11/011 Financial Matters - the following payments were approved**

Blades	Grass mowing November'10	£212.18	Paid 5/12/10	Chq 633
Maintenance Services	Village Hall light	£24.54	Paid 5/12/10	Chq 632
CPRE	Annual membership	£29.00	Paid 5/1/11	Chq 634
Northants ACRE	Annual Supporters Package	£34.00	Paid 5/1/11	Chq 635
AON	Increase to Fidelity Guarantee level	£8.74	Paid 5/1/11	Chq 636
Glasdon	Dog bin	£335.65	Paid 5/1/11	Chq 637

**11/012 To review Clerk level on salary level**

It was approved to raise the Clerk salary from level SCP21 to SCP24 from 1<sup>st</sup> April 2011.

**11/013 Training****i) To consider attending DDC Code of Conduct training on 11/1/11**

Mrs J Randell and Mr M Alcock agreed to attend.

**ii) To approve Clerk attending NCALC Audit training on 20/1/11 (cost £29)**

Approved.

**11/014 Correspondence:****a) Correspondence for information only (list available on request)****11/015 Councillors' reports**

Grass cutting – suggestion to get alternative quotes for village grass cutting for new season and to ask for references; also, need to make contractors aware of necessity of strimming around the new equipment. (Action – Clerk).

Protection of triangle of grass at the end of East End – to be discussed at the next meeting.

Suggestions included kerbing, 'grasscrete', posts and roping off.

**11/016 Items for the next agenda**

To approve the design for the entrance to playing field.

Annual policy reviews of Risk Assessment, Insurance, Internal Audit, Internal Control, Financial Regulations.

Protection of triangle of grass at the end of East End.

**11/017 Items for newsletter**

Details of 2011/12 budget. Consultation on entrance to playing field.

Feedback from Rights of Way officer with contact details. Location of new dog bin.

**11/018 Date of next meeting**

Next statutory meeting – Wednesday 16<sup>th</sup> March 2011 at 7.30pm in the village hall.

The meeting closed at 9.00pm.