

## SCALDWELL PARISH COUNCIL

### Minutes of the Annual Meeting of the Parish Council held on Wednesday 25<sup>th</sup> May 2011 in Scaldwell Village Hall at 7.00pm

**Present:** Mrs P Long (Chairman)  
Mr M Alcock  
Mrs J Randell  
Mr E O'Leary (joined at item 11/044)

**In attendance:** Mr J Harris (Clerk)  
Five villagers

#### **11/042 To elect a Chairman**

Mrs P Long was unanimously elected as Chairman; proposed by Mr M Alcock, seconded by Mrs J Randell. The Chairman signed the 'Declaration of Acceptance of Office' form.

#### **11/043 To co-opt a new Councillor**

Three nominations were considered; Mr D Lewis, Mr E O'Leary and Mr P Purcell. Following a vote, Mr E O'Leary was co-opted as a new councillor on Scaldwell Parish Council. Mr O'Leary signed the Declaration of Acceptance of Office and Code of Conduct forms.

#### **11/044 To elect a Vice-Chairman**

Mrs M Vinton was unanimously elected as Vice-Chairman; proposed by Mr P Long, seconded by Mr M Alcock.

#### **11/045 Apologies for absence**

Apologies were received and accepted from Mrs M Vinton (Vice-Chairman), Mr A Tait and Mr F Wiig; also from Mr C Millar (County Councillor) and Mrs E Wiig (District Councillor).

#### **11/046 Opportunity to update Register of Interests**

The Clerk has new forms if required. The Register of Interest form was given to Mr E O'Leary.

#### **11/047 Declaration of Interest**

None.

#### **11/048 Comments or questions from parishioners**

None.

#### **11/049 To approve and sign the Minutes of the Statutory Meeting of the Parish Council held on 16<sup>th</sup> March 2011**

The minutes were approved and signed.

#### **11/050 Matters arising from the Minutes (for information only)**

The Clerk confirmed that the PC insurance from 1 June 2011 will be with Came & Company. Other matters arising were covered in the various agenda items.

#### **11/051 To appoint Parish Council representatives for other organisations and approve responsibilities**

These were delegated as follows:

- |   |  |
|---|--|
| <b>a) The Foundation of Thomas Roe</b>      | Mrs P Long & Mrs M Vinton                |
| <b>b) Scaldwell Relief in Need Charity</b>  | Mrs P Long & Mrs M Vinton                |
| <b>c) Scaldwell Parish Trust</b>            | Mrs P Long & Mrs M Vinton                |
| <b>d) Playing Field Community Group</b>     | Mrs J Randell                            |
| <b>e) Village Hall Management Committee</b> | Mr E O'Leary (Clerk to inform Mr F Wiig) |
| <b>f) Snow Warden</b>                       | Mr M Alcock                              |
| <b>g) Footpath Warden</b>                   | Mrs D Kimbell                            |
| <b>h) Tree Warden</b>                       | Mr D Lewis                               |
| <b>i) Neighbourhood Watch co-ordinator</b>  | Mr M Alcock                              |

The clerk will inform the respective groups.

### **11/052 Planning Applications**

For information:

- a) DA/2011/0274 Land off Old Road, Scaldwell. Construction of livestock/hay barn.**  
PC No comments
- b) DA/2011/0276 Scaldwell Manor, Old Road, Scaldwell. Demolition of car port and erection of single storey extension to kitchen.** PC No comments
- c) DA/2011/0277 Scaldwell Manor, Old Road, Scaldwell. Listed Building Consent for demolition of car port and replacement with new single storey kitchen; associated external alterations, internal alterations to main house and laundry buildings.**  
PC No comments
- d) DA/2011/0183 Scaldwell Playing Field, East End, Scaldwell. Installation of new play equipment.** DDC approved 20/4/11

### **11/053 Playing Field**

#### **a) Weekly & annual inspection reports**

The Annual Inspection will take place on 26/5/11. Weekly reports were received from Mrs P Long. Mrs J Randell agreed to do the weekly inspections until the July meeting.

#### **b) Update from Scaldwell Playing Field Community Group**

An update was received. The group are waiting to hear the result of their funding application to Community Spaces.

#### **c) Report on playing field development costs**

Report received from Clerk. A meeting will be arranged with the SPFCG to discuss the financial arrangements and longer term maintenance of the equipment. (Action – Chairman & Clerk to arrange meeting)

#### **d) Update on nomination for Queen Elizabeth II Fields Challenge**

Confirmation has arrived that the nomination was received; further details on how the public can vote will follow.

### **11/054 Highways**

#### **a) Report on highways issues raised since the last meeting**

The NCC Community Speedwatch programme has been stopped by NCC due to budget cuts. Following requests from the PC, some resurfacing work has taken place on Mill Lane. Concerns were raised over low-loaders seen near Mill Lane barns. Clerk to report to DDC Enforcement Officer along with concerns over the increase in mobile homes appearing in the field opposite Mill Lane.

**b) To consider requesting NCC Highways for gateway features and red road surface at entrances to village**

This will be discussed again at the next meeting. Confirmation has been received that NCC Highways would not be able to fund such work in Scaldwell.

**11/055 Financial matters - general**

**a) Internal Audit report**

This was presented to the Council. The matters arising have been dealt with; the Fidelity Guarantee level has been increased to £100,000 by the new insurance company, Came & Company from 1<sup>st</sup> June 2011.

**b) To approve the annual accounts to 31<sup>st</sup> March 2011**

These were approved and signed. Proposed by the Chairman, seconded by Mr M Alcock.

**c) To approve and sign the Annual Return for the year ended 31<sup>st</sup> March 2011: Statement of Accounts and Annual Governance Statement**

These were approved and signed. Proposed by the Chairman, seconded by Mr M Alcock.

**d) Money received: i) Bank Interest to 1 April - £3.74 Received 1/4/11**

**ii) Daventry DC - precept for 2011/12 first installment - £5625.00 Received 26/4/11**

**11/056 Financial Matters - the following payments were approved**

Wicksteed Leisure Ltd	Annual playing field inspection	£54.00	Paid 25/4/11	Chq 648
E.on	Street lighting electricity	£186.40	Paid 25/4/11	Chq 649
E.on	Street lighting supply	£70.68	Paid 25/4/11	Chq 650
Playdale	Playing field equipment (2 <sup>nd</sup> installment)	£31461.31	Paid 25/5/11	Chq 651
Pro-scape	Turf for playing field equipment	£1012.50	Paid 25/5/11	Chq 652
Came & Company	Annual insurance	£929.14	Paid 25/5/11	Chq 653
NCALC	Annual membership	£104.06	Paid 25/5/11	Chq 654
NCALC	Internal Audit Service to 31/3/12	£140.31	Paid 25/5/11	Chq 654
NALC	LCR (Local Council Review magazine) subscription	£15.50	Paid 25/5/11	Chq 655
Forever Green	March & April grass cutting	£420.00	Paid 25/5/11	Chq 656

**11/057 To consider action to protect the triangle of grass at the end of East End**

Use and cost of grasscrete discussed (around £20 per sqm). Changing to cobbles was mentioned. Item to be considered at the next meeting.

**11/058 Correspondence:**

**a) Review of Daventry District Council Electoral Wards** Mr F Wiig to be contacted for advise on this (Action – Clerk).

**b) Proposed NCC mobile library route** Clerk to respond approving of proposed day and time Wednesdays 17.50-18.10 once a month).

**c) Proposed NCC changes to public transport and bus subsidies** Clerk to respond saying suggestion of including Scaldwell in the route 39 (Northampton to Kettering route) would be beneficial to villagers if the times of the service were suitable.

**d) DDC Parish & Town Councils Meeting; 16/6/11 at 6.30pm.** Mrs J Randell agreed to attend.

**e) Correspondence for information only** (list available on request)

**11/059 Councillors' reports**

Condition of Bus Shelter – this was discussed; the Clerk will put in a request to the Parish Enhancement Gang to add natural or light oak wood preserver, similar but darker to what they applied in 2010.

Grass cutting – some complaints have been received over the quality of the grass cutting. Clerk to feedback comments.

**11/060 Items for the next agenda**

To consider requesting NCC Highways for gateway features and red road surface at entrances to village.

To consider action to protect the triangle of grass at the end of East End.

**11/061 Date of next meeting**

Next Statutory meeting - Wednesday 20<sup>th</sup> July at 7.30pm.

The meeting closed at 8.05pm.