

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Miss Alicia Schofield

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 20 January 2016 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance: Mr E O'Leary (Chair) Mrs J Randall
Mrs A Curtis Mrs J Lewis
Mrs M Vinton

Public in attendance: Mr P Purcell

District Councillor in attendance: Mr I Barratt

ACTION

- 16/1 To receive apologies and to approve reasons for absence.** Apologies received from Cllr Long and Cllr Alcock. Council accepted their apology and approved their reasons for absence.
- 16/2 To receive any declarations of interest for items on the agenda.** None.
- 16/3 Public address**
Mr P Purcell spoke to council regarding dog barking in the village. The barking could be heard when standing in the churchyard and was believed to be coming from the top end of the village. Cllr Lewis offered to try and ascertain where the barking was coming from and have a word with the owners if they could be identified and if it was considered appropriate to do so.
Cllr I Barratt advised of the forthcoming consultation for the Northampton North Orbital Route.
- 16/4 Approval and signing of minutes**
- a)** To approve and sign the minutes of the meeting 18 November 2015. Council approved the minutes and they were signed by the Chair.
 - b)** To approve and sign the minutes of the meeting 2 December 2015. Council approved the minutes further to the deletion of Cllr Long and Cllr Alcock from the list of attendees. The minutes were duly signed by the Chair. .
 - c)** To approve and sign the minutes of the meeting 21 December 2015. Council approved the minutes and they were signed by the Chair.
- 16/5 To report on actions or matters arising from the minutes**
- 15/120 Clerk confirmed she had advised Ian Boyes that the ivy clad playing field sign was still waiting removal.
- 15/120 Rainwater drainage from Cllr Alcock's farm. Outstanding. **Clerk**
- 15/71 f) The waste in the field has been removed.
- 15/92 d) Waymarker signage. Outstanding. **EO'L**
- 15/144 d) Stile reported to Street Doctor.
- 15/122 Western Power thanked.
- 15/125 Mark Baker thanked by Georgina Carter for the seat relocations.
- 15/129 Cllr Lewis confirmed she had removed the waste cans and bottles from the tennis courts.

15/130 Bi-annual risk assessment. Agenda item 16/9 a).
15/131 f) Clerk emailed information to Tom Joyner.
15/131 f) Faulty street light outside the Hollies reported to E-ON.
15/143 Planning status of the barn in Packetts Lane. Outstanding.

Clerk

16/6 Planning: to receive update on the progress of the following planning applications

DA/2015/1047, construction of cattle barn, land off Old Road. Approved by DDC 14 January.

DA/2015/1104, conversion of outbuildings to gym, studio and guest accommodation. Erection of new detached garage structure including removal of trees and walls to facilitate access. Approved by DDC 18 January.

DA/2015/1125, construction of detached double garage, 8, council houses, School Lane. Refused by DDC 18 January.

16/7 Correspondence

a) To consider and agree any actions

NCC consultation, Northamptonshire Parking Standards. Council agreed they would not make a response.

DDC email, love our villages web request. Council agreed they would submit photos.

Consultation, Brixworth Neighbourhood Plan, meeting with basic conditions. After some discussion and concern expressed regarding the classification of the land to the north east of the by-pass it was agreed Cllr O'Leary, the Clerk and Phil Purcell would meet to agree a response.

Clerk
EO'L

b) To receive other items of correspondence *for information only*

Police and Crime Commissioner Delivery Report 2015.

16/8 Playing field

a) To receive any update report from the 'Friends of Scaldwell Playing Field' and agree any recommendations. The minutes from the working party meeting 15 January had been circulated. The working party made the following recommendations to council:

To place order with Playdale for the purchase of 2 new swings seats to replace those cracked. The Clerk had received 2 quotes for the seats, one for supply and one for supply and installation. The cost of labour was quoted at £295. Council agreed they would order the seats and see if they could install themselves.

The sale of the shed to Michelle Wharton for nominal price of £1 or higher if offered. Agreed by council.

The sale of the 2 old bins to Walgrave Parish Council with asking price of £50 per bin. Agreed by council.

The working party referred to the February fun day to raise funds for sand to replenish the levels in the sand pit. There was suggestion that grant applications could also be made to help raise funds for the sand.

b) To consider the Risk Assessment inspection reports received since the last meeting and agree any actions. No actions.

16/9 Assets

a) To receive bi-annual asset inspection. Clerk reported having undertaken asset inspection (excluding trees and playing field). No action required further to the

inspection.

- b) To consider and agree quote for work to improve bus shelter drainage. Cllr Long obtained a quote from the contractor who had built the shelter. It was agreed the Clerk would seek comparative quotes. The contractor who had quoted already would be asked if there were any alternative suggestions to resolve the issue. **Clerk**

16/10 Street light electricity supply: to consider quote received to agree if a new supply contract be entered. Utility Wise had not been able to obtain cost comparative quotes in time for consideration at the meeting.

16/11 External audit: to confirm that the council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit. Council agreed they would remain opted-in.

16/12 Grass cutting: to receive tender returns and agree to appointment of contractor for the 3 year period. 6 contractors had been invited to tender, 3 contractors had returned tenders. The Clerk had circulated with the agenda a summary of the tender returns. After consideration council agreed to the appointment of R&G for the 3 year period.

16/13 Parish Election Thursday 5 May: to consider forthcoming election and to agree any actions regarding publicity and promoting candidacy. Council agreed they would promote candidacy with an article in the newsletter. The Clerk tabled a suggested article which was briefly discussed. Clerk to circulate article for comment prior to placement in the newsletter.

16/14 Regular reports: to receive reports and agree any actions;
Working parties.

- a) Broadband working party. Clerk to query Gigaclear progress. **Clerk**
Website working party. Cllr O'Leary and Martin Neale to meet shortly. Contact had been made with the various village groups seeking feedback on content.
Highway working party. Dates to be circulated for first meeting.

b) **Grass cutting.** Contract awarded as per item 16/12.

c) **Tree management.** Tree Warden Dylan Lewis, the Clerk and Cllr O'Leary had met and work is progressing towards a policy and also the specification for inspection.

d) **Highways/ROW.** Council agreed no further action would be taken regarding the previously reported high stile.

e) **NHW/Police.** Reminder from the Police/NHW that Nottingham Knockers should be reported to the Police using 101. Cllr Curtis will speak with Sue Dodds-Smith regarding an article for the newsletter.

f) **Parish Councillors.**

Cllr Curtis raised 3 items:

1. Holly bushes overhanging from the Manor House. It was known the roadside boundary was cut by the gardener today. Phil Purcell offered to speak to the gardener to see if the remaining bushes could be cut back.

2. Motorbikes have been driving over a field adjoining the tennis courts and churning up the surface. Cllr Vinton offered to speak to Peter Deacon for help in resolving the issue. **MV**

3. A resident of the village is a Brixworth first responder and runs first aid courses. She has offered to provide training and help with the installation of a defibrillator. Cllr O'Leary will speak to the resident. Matter to be an agenda item for the next meeting.

EO'L

Cllr O'Leary spoke of his attendance at the recent DDC planning training session and outlined some of the issues presented.

16/15 Finance

- a) To receive financial report for the period since the last meeting. Income received since the last meeting £7.68 bank interest for October, £9.85 bank interest for November and £8.80 bank interest for December. The reconciliation to the bank statements 31 December 2015, £26,489.43, outstanding cheques £1,370.12, true balance £25,119.31.
- b) To approve the following payments: Council approved the listed payments subject to amendment of cheque 913 to E-ON from £274.82 to that of £287.91.

Chq date	Chq no	Payment to	Description	VAT	Total (inc VAT)
20/01/16	912	R&G	Grass cutting and grounds maintenance <i>HA 1980, s.96, OSA 1906 s 15,, PHA 1875, s164 and amendments</i>	14.80	£88.84
20/01/16	913	E-ON	Street light electricity supply ¼ to 31/12/15 <i>PCA 1957 s.3, HA 1980 s.301</i>	13.09	£287.91
20/01/16	914	Eugene O'Leary	DDC planning training travel expenses <i>Minute ref TSI LGA 1972, s.111</i>		£17.10
20/01/16	915	CPRE	Annual membership <i>LGA 1972, s.111</i>		£36.00
31/01/16	916	Alicia Schofield	Salary & expenses for January		£199.14
31/01/16	917	HMRC	Employee tax liability P10		£44.20
			TOTAL		£673.19

- c) To agree budget 2016/17 and the value of the precept to be requested. The Clerk had circulated a draft budget and precept value with the agenda. The Clerk and Cllr O'Leary explained they had met since the last meeting to review the previous draft budget and amended it slightly. Council agreed the budget and precept value as presented.

16/16 Newsletter: to agree any articles for the next edition of the newsletter
 Caution with regard to icy road conditions where road has been surfaced
 Election information
 Barking dogs
 Budget and precept

16/17 Forthcoming meetings: to note the meeting dates for 2016
 16 March, 18 May (AGM and APM), 20 July, 21 September, 16 November

Meeting closed at 9.10pm.