

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Miss Alicia Schofield

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 20 July 2016 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance: Mr E O'Leary (Chair) Mr M Wharton
Mrs P Long Mr P Purcell

Public in attendance: Thomas Joyner, Angie Tyler (latter part of the meeting)

ACTION

16/73 To receive apologies and to approve reasons for absence. Apology received from Cllr Vinton. Council accepted her apology and approved her reason for absence.

16/74 To receive any declarations of interest for items on the agenda. None.

16/75 Public address: to receive comment and take questions from the public. None.

16/76 Approval and signing of minutes

- a) To approve and sign the minutes of the Annual General Meeting 18 May 2016. Approved by council and signed by the Chair.
- b) To approve and sign the minutes of the planning meeting 13 July 2016. Approved by council and signed by the Chair. The minutes of the planning meeting 25 May 2016 had been circulated but approval is carried forward to the next meeting as a paper copy of the minutes were not available at the meeting.

16/77 To report on actions or matters arising from the minutes:

15/120 Rainwater drainage from the Alcock's farm. Outstanding.

16/28 f) County Connect enquiries. Clerk circulated Walgrave Wellbeing Centre minibus article. Councillors to read and feed back if they wish to have further discussion.

16/60 d) Field access, Old Road/Scaldwell Road

16/60 f) Cork notice board repair. Outstanding.

The following actions were reported complete:

15/92 d) Waymarker signage

16/24 a) DDC consultation, waste, 1-2-3

16/26 Bus shelter seating

16/28 f) Dog fouling poster

16/28 f) Loose manhole cover

16/57 a) Letter to Citizens Advice

16/60 a) Broadband meeting being scheduled

16/60 b) Grass cutting issues

The following actions became agenda items:

16/14 f) Defibrillator

16/60 a) Website

HWP

All

HWP

PP

16/78 Planning applications: to receive update

- a) DA/2016/0376, construction of agricultural building, land off Holcot Lane. Approved by DDC 8 June 2016.
- b) DA/2016/0446, conversion of part of existing barn and extension to create new dwelling with garden, Scaldwell Lodge Farm, Old Road. No decision yet from DDC. The Clerk reported following an email from the Case Officer and was able to confirm the applicant is to be asked about the widening of the private access road and any impact this may have on the hedge line and landscaping.

16/79 Playing field

- a) To receive update report from the 'Friends of Scaldwell Playing Field' and agree any actions. The minutes from the last working party meeting had been circulated. The Clerk reported Playdale due to visit to inspect the rotabouncer and Reids to visit to quote for repairs to the wooden items. Cllr Wharton confirmed he would be looking to repair the cricket net
- b) To consider the Risk Assessment inspection reports received since the last meeting and agree any actions. No actions arising from recent inspections. Annual inspection actions considered at the last working party meeting and in hand.
- c) To consider and agree to playing field inspection training and first aid training for the council inspection volunteers, 'Friends of Scaldwell Playing Field'. Council agreed both Georgina Carter and Stella Simons should receive playing field inspection training. Council discussed the funding for the training and agreed funds should be re-allocated from the playing field budget to cover the total £70 cost. Council considered the request from Georgina Carter to undertake first aid training so she may be the assigned first aider for playing field fundraising events. After some discussion council agreed to the benefits the training would provide for the 'Friends of Scaldwell Playing Field' fundraising events. The cost was discussed, with agreement funds would be re-allocated from the playing field budget or the tree inspection budget given the quotes received were less than expected.

16/80 Correspondence: to consider and agree any actions

- a) Email, 18 May, Brixworth Bulletin Editor, availability of the bulletin to Scaldwell residents. Council agreed they would confirm with the Editor they wished to receive the bulletin in Scaldwell. There is no cost for the bulletin but council will need to arrange delivery. Cllr Purcell offered to undertake delivery, but volunteers were thought likely to come forward.
- b) Email, 28 June, DDC, spray painting dog fouling. Cllr Purcell offered to be the representative and on this basis council agreed participation in the initiative should proceed. Initiative to be mentioned in the newsletter.
- c) To receive other items of correspondence (*for information only*). None.

16/81 Tree survey and reporting: to receive quotes and agree appointment of consultant. The Clerk had circulated the quotes to the Tree Warden and the contractor's brief and pricing with the agenda. Council agreed to the appointment of Ian McDermott. The Tree Warden is to be thanked via the newsletter.

16/82 Community defibrillator: to receive report and agree any actions. Cllr O'Leary reported following his discussions with Angie Tyler. Council agreed to the principle of purchasing and installing a defibrillator with possible locations discussed. Council agreed to progress on the following basis:

1. Contact Division County Councillor Irvng-Swift to update and enquire regarding **Clerk**

ear-marking of Empowering Councillor Grant funding support

2. Ask the Parish Trust if they might support and help fund a defibrillator.

3. Contact BT regarding installation of a defibrillator on the phone box.

**Clerk
Clerk**

16/83 Brixworth Neighbourhood Plan: to consider the recent developer's challenge to the Plan and to agree if any action is required. Cllr Purcell is to speak with a Brixworth Parish Councillor and council will keep a watching brief.

**PP
Clerk**

16/84 Finance Regulations: to review and approve the new model financial regulations. Item carried forward to next meeting.

16/85 Finance

- a) To receive financial report and bank reconciliation. Income received since the last meeting totals £434.29 and comprises £11.07 bank interest for April, £11.95 for May and £11.27 for June. £100.00 from Walgrave Parish Council for the purchase of the bins and £300.00 donation from the Friends of Scaldwell Playing Field. The reconciliation to the bank statements 1 July 2016 is £27,372.60 outstanding cheques £1,861.50, true balance £26,011.10.
- b) Councillor to verify bank reconciliation and to report to council. Reconciliation verified by Cllr Long with no matters arising.
- c) To review performance against budget and agree any actions. Reviewed.
- d) To approve listed payments made since the last meeting: £310.19. Approved by council and signed by the Chair.

Date	Chq No	Payment to	Description	VAT	Total (inc VAT)
30/06/16	916	HMRC	Employee tax liability P3		£54.20
30/06/16	917	Alicia Schofield	Salary & expenses for June (£239.19) APM printing costs £16.80		£255.99
			TOTAL		£310.19

- e) To approve the following payments to be made: £1,551.31. Approved by council and signed by the Chair. The Clerk asked council to agree the cheque payment for the playing field inspection agreed under item 16/79 c); cheque receipt is required by the organisers in advance of the training session to secure reservation of the 2 places. Payment agreed by council. Cheque 927, total £80.00.

Date	Chq No	Payment to	Description	VAT	Total (inc VAT)
20/07/16	918	R&G	Grass cutting (£498.32 + VAT) HA 1980, s.96, OSA 1906 s 15., PHA 1875, s 164 and amendments	£99.64	£597.96
20/07/16	919	E-ON	Street light maintenance ¼ to 30/07/16 (£58.90 + VAT) PCA 1957 s.3, HA 1980 s.301	£11.78	£70.68
20/07/16	920	E-ON	Street light electricity supply ¼ to 30/06/16 (£258.89 + VAT) PCA 1957 s.3, HA 1980 s.301	£12.94	£271.83
20/07/16	921	Cllr Phil Purcell	Training travel expenses LGA 1972, s.111		£17.33
20/07/16	922	Cllr Matt Wharton	Training travel expenses LGA 1972, s.111		£17.33
31/07/16	924	Alicia Schofield	Salary & expenses for July (£212.80 + £22.29)		£235.09
31/07/16	924	HMRC	Employee tax liability P4		£53.00

31/08/12	925	Alicia Schofield	Salary & expenses for Aug (£212.80 + £22.29)		£235.09
31/08/16	926	HMRC	Employee tax liability P5		£53.00
			TOTAL		£1,551.31

- 16/86 Independent Internal Audit report for year ending 31 March 2016:** to receive report and to consider any matters arising or actions required. The report had been circulated with the agenda. Comments were noted with no matters arising that required immediate action. Value of the precept is to be recorded in future minutes.
- 16/87 Regular reports:** to receive reports and agree any actions (to include but not be limited to): :
- a) **Working parties**
 - Broadband.** Meeting with Gigaclear in hand. Update to be given in the newsletter.
 - Website.** Comments regarding the draft site and pages to be sent to Cllr O’Leary. **All**
 - Highways.** Working party meeting scheduled.
 - b) **Grass cutting (R&G).** It was agreed Midland Scaffolding are to be thanked for cutting their road frontage. The Clerk is to check the contract to confirm the number of verge cuts.
 - c) **Tree management.** None.
 - d) **Highways/ROW.** Cllr Purcell and Cllr O’Leary reported the improvements and new stiles on the footpath network. Council agreed the newsletter article would express thanks. Cllr Purcell mentioned a lack of signage/replacement signage required in 2 places, the Clerk to report to NCC Street Doctor. **Clerk**
 - e) **NHW/Police.** Clerk confirmed she would forward any Police reports received.
 - f) **Parish Councillors**
 - Cllr Purcell mentioned a dog on dog attack in the village. Council asked Cllr Purcell to contact the DDC Dog Warden so council may be kept in the loop and informed regarding the incident. **PP**
 - Cllr Purcell referred to the Northampton Northern Orbital Route and is to look into the stage at which the plans and consultation process are currently at. **PP**
- 16/88 Newsletter:** to agree any articles for the next edition of the newsletter. Broadband, thanks to the Tree Warden, thanks to Midland Scaffolding, thanks for new stiles and footpath improvements, DDC spray paint dog fouling initiative, Brixworth bulletin coming to Scaldwell, councillor vacancies with invite to September meeting with view to filling at November meeting.
- 16/89 Forthcoming meetings:** to note the meeting dates for 2016: 21 September, 16 November

Meeting closed at 9.50pm.