

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Mrs Lisa Callan

Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 18 January 2017 at 7.30pm in the Village Hall, School Lane, Scaldwell

Councillors in attendance: Mr E O'Leary (Chair), Mr M Wharton, Mrs M Vinton, Mrs P Long, Mr D Cross, Mrs S Thorne

Public in attendance: Joan Randell, Emre Amirak

17/1 To receive apologies and to approve reasons for absence. Apologies were received from Cllr Purcell due to illness. The council accepted apologies.

17/2 To receive any declarations of interest for items on the agenda. None.

17/3 Public address: to receive comment and take questions from the public. Joan Randell attended the meeting to speak about the Church clock. Every five years, the Church has to have a surveyor's report, and the renovation of the clock face will be included in the report. The cost will be £2,576 (incl VAT). The clerk will contact the Church Care charity for assistance. The clerk will make some enquiries about gifting the clock, and it will be put on the next agenda for discussion. **ACTION: CLERK**

17/4 To report on actions or matter arising from the minutes (for information only). All matters covered on the agenda.
The minutes of the meeting held on 23 November 2016 were approved and signed by the chair

17/5 Planning update (to include but not limited to):
DA/2015/1047 (Cattle Barn, Land at Old Road). The clerk will ask for an update in February. **ACTION: CLERK**
PD/2016/0058 (High Hedge Farm, Old Road). No updates.

17/6 Playing field:

- To receive update report from the 'Friends of Scaldwell Playing Field', and agree any actions. There are ongoing badger issues.
- To consider the Risk Assessment inspection reports received since the last meeting, and agree any actions. There is a fence post down and part of metal fencing in the south-east corner of the field. The owner of the fence, Emre Amirak has confirmed it will be fixed in the next couple of weeks.
The next playing field meeting will take place on Monday 23 January.

17/7 Correspondence: to consider and agree any actions

- E-mail 16.12.16 Danny Moody - No Capping for 2017/18. Noted. No comments.
- E-mail 05.12.16 Jane Parry (Planning Officer DDC) - Brixworth Neighbourhood Development Plan - made. Noted.
- To receive other items of correspondence (*for information only*)
Cllr O'Leary reported that Cllr Purcell has a copy of the Brixworth Neighbourhood plan should anyone wish to take a look at it.

17/8 Community defibrillator: to receive report and agree any actions.
The clerk contacted the East Midlands Ambulance Service regarding the offer for a defibrillator. The cost is £999 excluding VAT. The council would need to find an electrician to wire up the cabinet.

The last phone call to be made from the phone box, was in December 2014, and the council agreed that the phone would not be missed.

As it is a listed kiosk, the clerk made some enquiries with the planning department at DDC regarding listed building consent to install a defibrillator. The clerk has been advised to send details/specification/justification statement of works, before the planning department could make a decision on whether a formal listed building consent application would be necessary, since the defibrillator will be placed on the inside of the phone box. The clerk will inform BT that the council wishes to adopt the phone kiosk, and once that is done, the clerk will contact Cllr Cross to prepare the site location plans/drawings required. **ACTION: CLERK**

It has been confirmed that the council will receive £400 from Cecile Irvine-Swift towards the cost of the defibrillator. The Scaldwell Parish Trust may also make a contribution, which will be discussed at their next meeting on 22 March.

17/9 Neighbourhood Planning. discuss way forward regarding possible Neighbourhood Planning activity. The council discussed the work involved in a Neighbourhood Plan, and it was agreed that it would require a group of people who were willing to meet regularly.

The council agreed for the clerk to speak to Brixworth Parish Council, and ask someone to attend the next SPC meeting, to give feedback on their own Neighbourhood Planning experience. **ACTION: CLERK**

17/10 Finance

- a) To receive financial report and bank reconciliation. Income received since the last meeting is £4.85, comprises of £4.60 from Western Power, and £0.25 from RBS.
- b) Councillor to verify bank reconciliation and to report to council. Cllr O'Leary will take bank reconciliation to Cllr Purcell along with bank statements for signing.
- c) To review performance against budget and agree any actions. The clerk circulated the financial spreadsheet prior to the meeting, along with a proposal on how the council can address the current overspend, to get back to a balanced budget by the end of the financial year, which the council considered reasonable.
- d) To agree 2017/18 budget and the value of the precept to be requested. The council agreed on a precept value of £12,214.
- e) Chairman and Clerk to complete and sign precept forms. The forms were signed.
- f) To approve and sign the payments to be made. The following payments were approved by the council, and the cheques were signed by Cllr O'Leary and Cllr Long.

Date	Chq No	Payment to	Description	VAT	Total (inc VAT)
18/01/17	942	EON	Maintenance (quarter ending 31 December 2016)	£11.78	£70.68
18/01/17	943	HEYFORD MOLES	Catch & remove 4 moles from playing field		£120.00
18/01/17	944	NCALC	Off to a Flying Start course for Phil Purcell on 19.11.16		£39.00
18/01/17	945	R&G	Mowing/weed spraying (invoices 112844, 113020 & 112932)	£137.42	£824.67
18/01/17	946	LISA CALLAN	Salary & expenses for January (£232.48 + £18)		£250.48
28/02/17	947	LISA CALLAN	Salary & expenses for February (£232.48 + £18)		£250.48

18/01/17	948	EUGENE O'LEARY	Travel expenses for Parish & Town Councils meeting on 15/12/16 in Daventry		£17.33
18/01/17	949	EON	Lighting supply (quarter ending 31 December 2016)	£15.20	£319.15

17/11 Regular reports: to receive reports and agree on any actions (to include but not limited to):

a) Working parties (Broadband, Website, Highways).

Broadband: It was reported that some parishioners were having problems with the Wi-Fi signal throughout their house, and having to purchase separate boosters as a result.

Website: Council to approve 'Heads of Agreement' for Website.

The council approved the Heads of Agreement. The form will be signed by Cllr O'Leary and Martin Neale. The clerk will take an electronic copy and store this on the PC pages. **ACTION: CLERK**

The council are still waiting for a cost from Martin Neale for a banner on the village green, advertising the website.

Clerk to speak to Martin Neale regarding placing a banner link on the old website, giving information about the new website. **ACTION: CLERK**

The clerk is awaiting website training dates.

The council agreed to add the new website to the Brixworth bulletin.

Highways: Council to discuss ideas regarding the East End grass triangle.

Councillors discussed ideas to tidy up the green. The clerk was asked to look into the cost of putting posts around the green. **ACTION: CLERK**

Cllr O'Leary and Cllr Long met with Neil Lyon from Lamport Estate regarding ownership of land down Old Road by the former council houses. He has confirmed that it is not part of the estate. The clerk will find out if it is owned by Highways.

ACTION: CLERK

Speedwatch will proceed in Scaldwell in 2017, and there has been a good response from the village to support the scheme. Cllr Purcell is awaiting further information, including training dates.

The clerk has been in touch with Highways regarding the 30mph speed signs.

Highways will put forward the request for the extension of the 30mph limit on the Old Road for consideration by the Speed Limit Review panel, and will then update the council on the outcome once this request has been reviewed.

The clerk is waiting on a response from Highways regarding the ongoing flooding issues affecting Old Road.

b) Grass cutting (R&G) Nothing to report.

c) Tree management Cllr O'Leary reported a fallen tree branch on the cedar tree behind the bus shelter and an overhanging branch, which is potentially dangerous. Cllr Vinton has approached David Deacon to ask him to remove it.

d) Highways/ROW. Highways discussed above. ROW: nothing to report.

- e) **NHW/Police** In a recent update from Sergeant Sam Dobbs regarding vehicle crime, the recent burnt out vehicle left on Old Road was not included in the crime figures. The clerk has contacted Sergeant Dobbs about this, and is awaiting a reply.
- f) **Parish Councillors** Cllr O'Leary reported that Cllr Purcell recently did a 4-hour litter pick, as fly tipping continues to be a problem on Mill Lane.

17/12 **Newsletter:** to agree any articles for the next edition of the newsletter. Website, Fly tipping, defibrillator, vehicle crime.

17/13 **Forthcoming meetings for 2017:**

15 March

17 May

5 July (**please note that this is the 1st Wednesday of the month, not the 3rd Wednesday**)

20 September

15 November

The council agreed for the July meeting to take place on the 5th, due to the clerk taking a holiday later in the month.

The meeting closed at 9.16 p.m.

DRAFT