

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Mrs Lisa Callan

**Minutes of the Meeting of Scaldwell Parish Council held on Wednesday
23 November 2016 at 7.30pm in the Village Hall, School Lane, Scaldwell**

Councillors in attendance: Mr E O'Leary (Chair), Mr M Wharton, Mrs M Vinton, Mrs P Long, Mr P Purcell, District Councillor Mrs F Fraser-Allen

Public in attendance: Amanda Cox, Dudley Cross, Sally Thorne, Rob Thorne, Dara Masterson-Jones

16/108 To receive apologies and to approve reasons for absence. District Councillor Kevin Parker sent his apologies.

16/109 Introduction of new Clerk. Councillor O'Leary introduced Lisa Callan, the new clerk to the council.

16/110 To receive any declarations of interest for items on the agenda. None

16/111 Public address: to receive comment and take questions from the public. None.

16/112 Vacancies

a) **Co-opt two new members of the council.** There were three candidates for two vacancies. The council co-opted Dudley Cross and Sally Thorne by anonymous voting.

b) **Signing of acceptance of office forms.** Mr. Cross and Mrs. Thorne signed the Declaration of Acceptance of Office in presence of the Council's Proper Officer.

16/113 Approval and signing of minutes: To approve and sign the minutes of the meeting on 21 September 2016. Approved by council and signed by the Chair.

16/114 To report on actions or matter arising from the minutes (*for information only*). These were covered elsewhere on the agenda.

16/115 Planning: DA/2015/1047 (Cattle Barn, Land at Old Road) updates.
A planning investigator at Daventry District Council visited the site on 4 November, and whilst he didn't gain full access to the site, he is satisfied with how things are looking at the moment He will re-visit the site again in three months time, to see what is occurring.

Councillor Purcell informed the council that he has written to the case officer regarding application PD/2016/0058, quoting the relevant clause to back-up the terms related to the change of use, and is now awaiting a response.

16/116 Playing field:

a) To receive update report from the 'Friends of Scaldwell Playing Field', and agree any actions. There is a big problem with badger faeces at the playing field. The spraying of disinfectant hasn't deterred the badgers, and they are now starting to come further into the field. The council will approach Georgina with

the suggestion of placing undiluted Jeyes fluid, and if that is also unsuccessful, then to try household oil near to where they are gaining entrance into the field.

ACTION: EL

The council would like to thank Georgina for all of the work she has done in her attempts to cover up the mess.

The clerk has called Heyford Mole and Pest control regarding a mole problem at the playing field, asking them to place some traps below ground. The traps will be checked in due course. There are limited funds in the current budget, but the council agreed that earmarked reserves could be used, if necessary.

- b) To consider the Risk Assessment inspection reports received since the last meeting, and agree any actions. The council raised the question about whether it was safe to use neat solution on the playing field. Councillor Fraser-Allen offered to contact the Environmental Health department at DDC and will report back to the clerk.

16/117 Correspondence: to consider and agree any actions

- a) NCALC response to Government regarding precept capping. The council fully support the response.

16/118 Tree survey and reporting

- a) Appointment of new tree warden.
The council agreed not to appoint a new Tree Warden, but rather that members of the council will do a check on the trees every few months, taking into account recommendations made in the Tree Inspection.
- b) Update on the tree survey report. Councillors had read the report prior to the meeting, and agreed it was satisfactory. They also agreed to follow up on the recommendations.

16/119 Community defibrillator: to receive report and agree any actions. The council had a discussion about the location of a defibrillator, and all agreed that the phone box would be the most suitable place for it. The clerk has made some enquiries with BT to ask about adopting the phone box. If the defibrillator is placed within the phone box, the phone will no longer be in use. The clerk will therefore ask BT for information on when the phone was last used, to give some indication on whether the phone would be missed. **ACTION: CLERK**

Councillor O'Leary suggested the council should look into the defibrillator offer from East Midlands Ambulance Service. The cost is £999 which includes training and a box that will be locked. The clerk will find out more information on the process. **ACTION: CLERK** The council briefly discussed the possibility of fund raising to cover the cost of the defibrillator. Councillor Swift has offered the council £400 towards the cost, and the clerk is awaiting confirmation that this money can be used for a defibrillator from the East Midlands ambulance service. Councillor Thorne also suggested the council approach the Scaldwell Parish Trust with regards to funding.

16/120 Finance

- a) To receive financial report and bank reconciliation. Income received since the last meeting totals: £6,016.71 and comprises of £6005 for the second precept installment, £5.81 bank interest for September, and £5.90 bank interest for October. The reconciliation to the bank statements on 1 November 2016 is £30,689.60. Outstanding cheques amount to £1200.87,

actual balance is £29,488.73.

- b) Councillor to verify bank reconciliation and to report to council. Reconciliation verified by Councillor Purcell with one matter arising. There was a cheque payment listed on the agenda for £4.60 for Western Power, but the clerk explained that she had not realised at the time, that this was a credit note and not an invoice. Cheque number 939 has therefore been cancelled.
- c) To review performance against budget and agree any actions. The street lighting supply allocation will be short for this financial year. The clerk will do a reforecast and may need to dip into reserves early next year to cover the additional costs, due to the increase in deemed contract rates. **ACTION: CLERK**
- d) To consider draft budget 2017/18 and the value of the precept to be requested. The Clerk issued a draft budget to Councillors prior to the meeting. There was a general discussion regarding requirements for the council for the next financial year, and some amendments were made. The completed draft budget amounted to a precept request of £12,214 to be confirmed at the January meeting.

To approve and sign the listed payments to be made. The following payments were approved by the council, and the cheques were signed by Councillor O'Leary and Councillor Long.

Date	Chq No	Payment to	Description	VAT	Total (inc VAT)
23/11/16	935	Eugene O'Leary	Travel expenses to NCALC AGM & CPRE Planning Meeting		24.75
23/11/16	936	E-ON	Street Lighting 01.07.16 - 30.09.16	15.20	319.15
	937		CHEQUE CANCELLED		
23/11/16	938	DDC	Election Fee		83.00
23/11/16	939	Lisa Callan	Salary (£232.48) & Expenses £18) for November		250.48
31/12/16	940	Lisa Callan	Salary (£232.48) & Expenses (£18) for December		250.48
23/11/16	941	E.ON	Maintenance	11.78	70.68
			TOTAL		£998.54

16/121 Regular reports: to receive reports and agree any actions (to include but not limited to:

- a) **Working parties (Broadband, Website, Highways). Discuss and agree 'Heads of Agreement' for Website.** Broadband: Councillors recently had a walk around the village to check on the work that Gigaclear have done. Amongst some of the concerns, several pots are loose and raised above ground. Councillor O'Leary will prepare a list of concerns for the clerk to send to Gigaclear, Lyden, and NCC. The clerk will also send an invite to Gigaclear asking them to walk around the village with a member of the council, so that the items on the snagging list can be pointed out.

ACTION EL/CLERK

Website: Councillor Purcell informed the council that the new website www.scaldwellvillage.org is now ready for use, and Martin Neale has completed

almost all of the work that needed to be done. It is possible that the new website could be advertised on a banner on The Green for approximately one month, but the council are still awaiting cost information. It is a village website, not a Parish Council website. The clerk will be responsible for updating Parish Council business. Councillor Long noticed a spelling error on the home page, which the clerk will inform Martin about. **ACTION: CLERK**

The council had no comments regarding the Heads of Agreement that was circulated. Councillor O' Leary is to circulate an updated version for approval at the next meeting. **ACTION: EL**

b) **Grass cutting (R&G)** Nothing to report.

c) **Tree management** Discussed under 'Tree survey and reporting'

There are some tree works being undertaken at Home Farmhouse, which have been agreed on the recommendation of Michael Venton.

d) **Highways/ROW** The clerk will arrange a date for the next meeting. The clerk was asked to look for notes from the last meeting. **ACTION: CLERK**

e) **NHW/Police** There was a burglary in the village 3-4 weeks ago, and a few burglaries have taken place recently in the Draughton area.

Councillor Fraser-Allen recommended Parishioners are advised to be vigilant.

f) **Parish Councillors.** Councillor Vinton reported that a parishioner was dissatisfied with the bin collections, as they were informed that every item was going into landfill. Councillor Fraser-Allen has offered to look into it.

Councillor Purcell has reported several fly tipping incidents recently. He also attended a User Group meeting, and as other Parish Councils in the area are pursuing access into the Nature Reserve, he will make some enquiries about Scaldwell also gaining access. It was also noted at that meeting that there is currently an issue with killer shrimp at the reservoir.

Councillor O'Leary presented some leaflets with details of two upcoming Walgrave Community bus trips, asking councillors to inform anyone they think may be interested. He also notified council that Tom Joyner has offered to be the contact in the village for matters relating to the bus services. Council accepted his generous offer.

Councillor O'Leary met with District Councillor Fraser-Allen recently to discuss Neighbourhood planning. ACRE offer free consultations, and the council agreed to put Neighbourhood Planning on the next agenda. **ACTION: CLERK**

16/122 **Newsletter:** to agree any articles for the next edition of the newsletter. New councillors, website, buses, defibrillator, broadband.

16/123 **Forthcoming meetings:** to note the date of the next meeting: 18 January 2017

The meeting closed at 10pm.