

# Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Mrs Lisa Callan

## Minutes of the Meeting of Scaldwell Parish Council held on Wednesday 15 March 2017 at 7.30pm in the Village Hall, School Lane, Scaldwell

**Councillors in attendance:** Mr E O'Leary (Chair), Mr M Wharton, Mrs M Vinton, Mr D Cross,  
Mrs S Thorne, Mr P Purcell, District Cllr Fraser-Allen  
**Public in attendance:** Bob Chattaway, Frank Allen

- 17/14 To receive apologies and to approve reasons for absence**  
Cllr Pam Long sent apologies due to holiday. Cllr Parker sent apologies due to prior work commitments. The council accepted the apologies and approved reasons for absence.
- 17/15 To receive any declarations of interest for items on the agenda:** None.
- 17/16 Minutes of the last meeting:** The minutes from the meeting held on Wednesday 18 January 2017, were approved and signed.
- 17/17 Public address: to receive comment and take questions from the public:** None.
- 17/18 To report on actions or matters arising from the minutes (for information only).**  
No matters arising.
- 17/19 Neighbourhood Planning:** Bob Chattaway and Frank Allen spoke to the council about their own neighbourhood planning experience in Brixworth. They spoke about many aspects of the planning, including:
- \* The need to approach a plan in a positive way, and be willing to embrace some development.
  - \* The time involved. The meetings took place weekly, for 3 years.
  - \* Consultations took up most of the time.
  - \* Charities that are available to help with funding.
  - \* Mapping, what's involved, and ways to get assistance.
- It was also mentioned that Richard Hollingham would like to come and speak to Scaldwell Parish Council about Biodiversity.
- Cllr Fraser-Allen offered to introduce Rebecca Breakwell from ACRE to the council, who will be able to offer advice and assistance.
- The council will discuss matters further at the next meeting.
- 17/20 Planning applications:** Consider the following planning application:  
Application No: DA/2017/0150  
Remove tree within a conservation area  
Crofton Cottage, The Green, Scaldwell, Northamptonshire, NN6 9JY
- The council had no objections or comments regarding this application.
- 17/21 Planning update (to include but not limited to):**  
DA/2015/1047 (Cattle Barn, Land at Old Road)

The file is now closed, and will be re-visited again should any further concerns arise.

PD/2016/0058 (High Hedge Farm, Old Road)

The council would like to know how they are getting access to the garage. The clerk will chase for an update. **ACTION CLERK**

**17/22**

**Playing field:**

- a) To receive update report from the 'Friends of Scaldwell Playing Field', and agree any actions. The badger problem seems to have gone away. Tidy up day is taking place on Sunday 19th March. It is possible that the Burma Bridge needs to be removed, and the decision will be made on the tidy-up day. The council had no objections.
- b) To consider the Risk Assessment inspection reports received since the last meeting, and agree any actions. There were no matters to discuss.

**17/23**

**Correspondence:** to consider and agree any actions

Simon Bowers DDC: Litter Picking services, sent on email 20.01.17. The council decided not to take part in the scheme. The clerk will inform Fiona Rye.

**ACTION CLERK**

NCALC Update (note: transparency code funding), sent on email 06.02.17

The clerk has applied for transparency code funding.

**17/24**

**Community defibrillator:** to receive report and agree any actions. The clerk has contacted BT asking to adopt the phone box. This has been agreed subject to a 90 day consultation period, and there will be no cost in removing the telephone service. The council will be responsible for the upkeep of the kiosk since it is listed. Cllr Purcell suggested that the council do an inspection of the kiosk prior to adoption. Cllr Cross offered to do an inspection, and make some notes on his findings.

**ACTION DC**

Cllr Fraser-Allen suggested that the council may want to verify the electrics to find out who will be responsible after the phone is removed.

**ACTION CLERK**

**17/25**

**Church Clock:** Council to make a decision regarding ownership of the clock. The clerk contacted the church care charity regarding funding for the clock, and was informed that the Parish Council can't apply for grant aid. The clock would have to be owned by the church, and then the church could apply for funding. The council have decided to gift the clock to the church, and the clerk will contact someone from the church to ask if they are prepared to take on the responsibility. If the church are willing to accept the gift, then the church or the Parish Council will need to contact the Peterborough Diocese, to transfer ownership, maintenance, and upkeep.

**17/26**

**The Pump on the Green:** Council to discuss/decide on a project idea, to make a feature on The Green. Cllr Venton suggested making a feature of the pump on The Green, and the council agreed that it was a good idea, but it should be a community project. A notice asking for volunteers will be put in the newsletter, on the notice board, and on the website. Cllr Purcell will ask for something to be put in the Brixworth Bulletin.

**ACTION EL/CLERK/PP**

**17/27**

**Village Green:** Council to discuss ideas for tidying up The Green. The council agreed that a division needs to be formed between the green and the highway. The clerk received a quote for posts to be put around the green, and the cost was £40 per post.

**17/28 Annual Parish Meeting:** decide whether to hold the APM after the Annual Meeting of the Parish Council as in previous years, or to make it a separate event involving members of the parish. The council decided to follow the usual format again this year, and hold the Annual Parish Meeting after the Annual Meeting of the Parish Council on 17 May, but will consider making it a separate event next year.

**17/29 Finance**

- a) To receive financial report and bank reconciliation. Income received since the last meeting totals £400.70, and comprises of £400 from Northamptonshire County Council for the grant towards the cost of a defibrillator, and £0.70 from RBS in bank interest. The reconciliation to the bank statements dated 1 March 2017, is £28,460.13. Outstanding cheques total £952.82. True balance £27,507.31.
- b) Cllr to verify bank reconciliation. Reconciliation verified by Cllr Purcell, with no matters arising.
- c) To review performance against budget and agree any actions. The clerk has moved £95 out of playing field earmarked reserves to cover the cost of Georgina's first aid course and signage for the playing field under the playing field repairs/equip column. The clerk made proposals to move money out of the budget from the clerk salary, to cover the overspend in the following areas: street lighting maintenance, street lighting electricity supply, grass cutting, and playing field inspection. The council agreed on the proposals.
- d) The following cheques were approved for payment and signed. The clerk wrote an additional cheque at the meeting, cheque number 956 for CPRE membership (listed below).

Date	Chq No	Payment to	Description	VAT	Total (inc VAT)
15/03/17	952	R&G	Weed spraying at Playing field and Village Green/verge	12.87	77.22
15/03/17	953	E-ON	Maintenance on street light on Old Road	4.69	28.16
15/03/17	954	Independent Tree & Fencing	Remove fallen branch from Cedar Tree on the green	3.00	18.00
15/03/17	955	NCALC	Off to a Flying Start course for Sally Thorne and Dudley Cross		78.00
15/03/17	956	Lisa Callan	Salary & expenses for March 2017		250.48
15/03/17	956	CPRE	Membership renewal		36.00

The clerk was asked to speak to Alicia Schofield regarding a discussion at the September meeting agreeing that the clerk should have authorisation to sign cheques up to the value of £50. The clerk has so far been unable to find any evidence of this in previous minutes.

**17/30 Regular reports: to receive reports and agree on any actions (to include but not limited to):**

**a) Working parties (Broadband, Website, Highways).**

**Broadband:** Now closed, and will be removed from futures agendas.

**Website:** The clerk was asked to speak to Martin regarding website usage, to give the council an idea of how much it is being used so far. A decision on a banner will be made once this information is received.

**Highways:** Large buses are eroding the grass verges. The clerk will look into different kinds of posts and issue to the highways working party, to give an idea on what kind of options are available. The clerk will ask Highways what areas they are responsible for on a map. Cllr Thorne raised the issue of pot-holes at the top of Holcot Lane, and the clerk will check if it is Highways Land.

**ACTION CLERK**

The council discussed the possibility of a one-way option on an area of The Green outside Home Farm House. The clerk will speak to Ian Boyes to ask for his views on introducing a one-way system.

**ACTION CLERK**

New road signs have been painted onto the road. Cllr O'leary will mention it in the newsletter.

**ACTION EL**

Cllr Purcell will walk around the village and take a look at footpaths.

**ACTION PP**

- b) **Grass cutting (R&G).** Nothing to report.
- c) **Tree management** - including a decision regarding the Blue Cedar Tree on the Green. The council received 3 quotes for the removal of Ivy at the base of the Cedar Tree, removing a lower branch, and reducing a long branch growing towards the pump. Also fell and removal of the Beech Tree and some work on the lime trees. The council agreed to issue the work to Independent Tree & Fencing.
- d) **Highways/ROW** Nothing to report.
- e) **NHW/Police** Nothing to report.
- f) **Parish Councillors** Nothing to report.

**17/31**      **Newsletter:** to agree any articles for the next edition of the newsletter. Website, defibrillator, project on The Green, tree works, considerate parking, new road signs.

**17/32**      **Forthcoming meetings for 2017:**  
17 May, 5 July (**please note that this is the 1st Wednesday of the month, not the 3rd Wednesday**), 20 September, 15 November