

Scaldwell Parish Council

Chairman: Mr Eugene O'Leary Parish Clerk: Mrs Lisa Callan

**Minutes of the Meeting of Scaldwell Parish Council held on Wednesday
11th October 2017 at 7.30pm in the Village Hall, School Lane, Scaldwell**

Councillors in attendance: Mr E O'Leary (Chair), Mr M Wharton, Mr D Cross,
Mrs S Thorne, Mr P Purcell, Mrs P Long.

Public in attendance: Mrs Vicky Smith

Minutes taken by the Parish Clerk, Mrs Lisa Callan

- 17/99 Apologies:** Cllr Cecile Irvine-Swift, Cllr Kevin Parker, Cllr Margaret Vinton. The council accepted the apologies.
- 17/100 To receive any declarations of interest for items on the agenda** None.
- 17/101 Approval and signing of the minutes**
The minutes of the Meeting on Wednesday 20 September 2017 were approved and signed.
- 17/102 Public address: to receive comment and take questions from the public** No public address.
- 17/103 To report on actions or matters arising from the minutes (for information only).**
No matters arising.
- 17/104 Audit of annual return for year ending 31 March 2017:** Report received and accepted by council, noting the qualification raised.
- 17/105 Planning:** Cllr Purcell reported that it had been confirmed there was a mistake regarding the site area on application DA/2017/0853. It is 7.5 acres and not 7.5 hectares.
- 17/106 Playing field:**
- a) To receive update report from the 'Friends of Scaldwell Playing Field', and agree any actions. The tidy up day will take place on Sunday 15 October. Badger issues are ongoing.
 - b) To consider the Risk Assessment inspection reports received since the last meeting, and agree any actions. A few issues will be sorted on the tidy up day.
 - c) Discuss change in the working party group. The working party will now consist of 4 members (Georgina, Michelle, Annie and Cllr O'Leary). Cllr O'Leary will report back to the council at monthly council meetings with any issues, and will take minutes at the working group meetings.
- 17/107 Correspondence:** to consider and agree any actions on correspondence received.
- a) Email from parishioner regarding overgrown tree on Old Road.
The clerk has contacted Michael Venton at Daventry DC, and he will visit the site week ending 20 October. The parishioner has been informed.
- 17/108 Asset Register:** Cllr Long and Cllr Purcell will report back at next meeting.

17/109 Clerk Vacancy: One application so far. Deadline is 16 October, and interviews will take place the following week.

17/110 Kiosk/Defibrillator: Cllr Cross is still awaiting costs for the refurbishment of the kiosk. The council agreed on the following costs:

Unlocked Cabinet	£465
Lifepack	£650
Defibrillator Panels	£80
Wall signs	£17.99
Ready Kit	£15

The council will place the order after the kiosk has been refurbished.

17/111 Finance:

- a) Income since the last meeting: £6107 for the second installment of the precept. The reconciliation to the bank statements dated 29 September is £31256.65. Should be £31263.65. A letter has been sent to RBS to investigate the £7 difference reported at the last meeting, and to also ask for all councillors to become signatories on the accounts.
- b) Cllr Purcell reconciled and signed the accounts.
- c) The council agreed to make the payments below:

Chq No	Payment to	Description	Total incl. VAT
983	R&G	Mowing September	£334.94
984	BDO	External Audit and additional correspondence charge	£168.00
985	Reids	Removal of suspended walkway at playing field	£180.00

The council also agreed to pay two invoices that were received by the clerk after the agenda had been sent out. Cheque No. 986, EON £70.68 for maintenance quarter ending 30.09.17. Cheque No. 987 SSE £119.17, street lighting electricity supply.

17/112 Filming/recording of meetings (Standing Orders): Cllr Purcell informed the council that wording needed to be changed in accordance to the 2014 NCALC update regarding the recording of meetings. The word 'not' needs removing as filming of meetings is now allowed. Cllr Purcell will find out how to make the changes to the PDF document, and the updated standing orders will need to be circulated to councillors prior to the November meeting for adoption at the meeting.

17/113 Regular reports: to receive reports and agree on any actions (to include but not limited to):

- a) **Website** It was noted that the council page of the website isn't up to date. Cllr Purcell to chase Martin regarding training.
- b) **Highways** Cllr Purcell reported that the 30mph roundels will be done in November, and he is in discussions with the Speed Watch organisers. Cllr Purcell also reported some electric fencing on the footpath out to Old. Repairs to highways outside Michael Alcocks farm to prevent flooding onto Old Road, are likely to be undertaken in November.
- c) **Grass cutting (R&G)** Council to authorise additional mowing costs. The clerk issued councillors with the new schedule prior to the meeting. There was some confusion about the annual increase and the 3 year quote on the contract, and the clerk was

asked to look into it. The council agree on the additional work, but just need some clarification regarding costs. The clerk was also asked to request an increase in grant from NCC. **ACTION CLERK**

- d) **Gigaclear** Cllr O'Leary met with Dipesh at Highways regarding the state of the roads after the Gigaclear works. Gigaclear are going to replace the sealing strips and rectify other areas of concern. Everything may have to be stripped back so they can start again. The work will need to be done over the next few weeks because of weather. Cllr O'Leary will continue to keep councillors updated.
- e) **Tree management** Nothing to report.
- f) **NHW/Police** Cllr Wharton will speak to Sue Dodds-Smith regarding Neighbourhood Watch. **ACTION MW**
- g) **Parish Councillors** - including the discussion of news stories and items to be raised for the Christmas publication of the Brixworth Bulletin.

Cllr Thorne informed the council that she has submitted the application for the bulbs.

Cllr Long asked the clerk to chase the situation with the Ivy on the telegraph poles in Cllr Venton's absence. **ACTION CLERK**

Cllr Purcell asked the clerk to contact NCALC to put his name on a waiting list for a training course about Data Protection Regulations. The next course is fully booked, but NCALC will hold another training day providing there is enough interest. The council agreed to pay the cost of £49 should Cllr Purcell attend.

The bench plaque has been fitted, and the clerk was asked to send a thank you note to Stabilised Pavements. **ACTION CLERK**

17/114 **Newsletter:** to agree any articles for the next edition of the newsletter
Park alterations, adoption of the kiosk and defibrillator.

17/115 **Meeting dates for 2017:**
Wednesday 15 November.

The meeting closed at 8.25 p.m.