

SCALDWELL PARISH COUNCIL

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Minutes of the meeting of Scaldwell Parish Council held on **Wednesday 18 April 2018** at 7.30 p.m.

Present: -

Councillors:

Cllr E O'Leary (Chairman)
Cllr Mrs S Long
Cllr P Purcell
Cllr Mrs P Thorne
Cllr M Wharton

Clerk to the Parish Council: Gillian Greaves

Members of the Public: County Councillor Kevin Parker

		Action
18/054	To receive apologies and to approve reasons for absence – apologies received from Cllr Cross due to business commitments and Cllr Vinton due to personal commitments. The Council Resolved to approve the apologies.	
18/055	To receive any declarations of interest for items on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business) – None received.	
18/056	Approval and signing of the minutes - To approve and sign the minutes of the Extraordinary Meeting of the Parish Council held on Wednesday 4 April 2018 and the minutes of the Parish Council Meeting held on Wednesday 14 March 2018. The Chairman proposed that the minutes were signed as a true record of the meeting, seconded by Cllr Purcell and the Council Resolved to approve both sets of minutes.	
18/057	Public address (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting). None present	
18/058	District & County Councillor Reports – District Councillor Kevin Parker addressed the parish council on a number of issues. District Cllr Parker encouraged the take up of the new “alert” system promoted by the local police to combat crime in rural areas. District Cllr Parker reminded everyone that it was important to keep all doors locked and not to leave keys in doors to protect from opportunist theft. The new bin collection service is due to start in June. Posters advertising the service are being distributed. Cllr Purcell pointed out that the new on-line system was proving problematic to use. It was further pointed out that the Playing Field would need a dedicated green bin and that there will be a charge. Lastly District Cllr Parker gave an overview on the report resulting from the inspection of Northants County Council and the recommendations for establishing a unitary authority.	
18/059	Chairman's Report on actions or matters arising from the minutes and not on the Agenda (for information only) . All covered on the agenda.	
18/060	Correspondence to consider and agree any actions on correspondence received the Chairman reported that Daventry District Council Planning Department had advised that	

	planning application DA/2018/0138 - 1 East End, Scaldwell, Northamptonshire, NN6 9LB has been withdrawn. The letter from Daventry District Planning Department had been received earlier today and too late for inclusion on the agenda.	
18/061	Neighbourhood Watch & Police Liaison – Cllr Wharton reported that he would be including an article in the next Newsletter promoting the take up of the “alert” scheme.	
18/062	<p>Planning – to consider planning consultation papers, applications, and completions received:</p> <p>(a) Application No: DA/2018/0260 - Outline application with main point of access included for development to provide commercial floorspace for Class B1b, B1c, B2 & B8 employment uses.</p> <p>Location: Land To West Of Mercedes Avenue, Brixworth Brixworth/Scaldwell Parish)</p> <p>The Council discussed the application, the Chairman expressed concerns that the letter of objection previously sent to Daventry District Council Planning Department had not been recorded on the planning application. A response to the outline application was discussed and it was agreed to delegate the response to the Chairman and to cover in the body of the letter the following concerns:</p> <ul style="list-style-type: none"> • Overlooking/loss of privacy • Loss of daylight and overshadowing • Scale and dominance • Layout and density of buildings • Appearance and design of development • Disabled persons access • Highway safety • Traffic and parking issues • Drainage and flood risk • Noise, dust, fumes etc., • Impact on character and appearance • Effect on listed buildings • Effect on trees and wildlife • Impact on community and other services • Economic impact and sustainability • Government Policy • Proposals in the local development plan • Previous planning decisions 	
18/063	Parish Assets – to receive updating reports and agree any action required:	
(a)	Playing Field Report – the Chairman reported that the last meeting of the working group had been cancelled due to the snow and a new date in the process of being set. On going problems on the playing field should be sorted out at the “tidy up” event. The Chairman expressed a thank you to all those who had already been taking part in a tidying up of the area. Recycle bin is essential and will be discussed at the next playing field working group meeting – it is envisaged that the cost of the green bin will be £35 per year and this will need to come out the playing field funds.	May Agenda
(b)	Street Lighting – Cllr Purcell reported that he had requested prices for the heritage street lamps but that this information had not as yet arrived. To be deferred to the next meeting.	
(c)	Defibrillator & Kiosk – Deferred until the next meeting.	
(d)	Village Green – deferred to next meeting. – The Chairman reported that he had met with Cllr Cross to draft a plan for the area that will protect the green and trees. Three quotes will be sort. Cllr Purcell reported concerns with the standard of grass cutting.	
(e)	Tree Management – nothing to report.	
18/064	GDPR – Update Cllr Purcell recently attended the GDPR course organised by Northants CALC and gave an overview of requirements of the new regulations. Northants CALC have recently distributed briefing materials to support parish councils to meet the new requirements and are offering a countywide service to take on the role as the Council's Data Protection Officer at no cost to the Council. The Council discussed the matter and Cllr Purcell agreed to	Cllr Purcell

	bring a report to the next meeting setting out the requirements together with supporting documents and the completed service level agreement for the Council to consider.																																																	
18/065	Northants CALC Membership 2018/19 and Internal Audit Service – the Chairman explained the benefits of membership of Northants CALC and the Internal Audit Services. The Chairman proposed that the Council renews its membership and retain the audit service, seconded by Cllr Long and the Council Resolved to approve the renewal of the membership and internal audit service and the payment totalling £396.03.																																																	
18/066	Finance & Administration																																																	
(a)	To approve bank reconciliation – the reconciliation to the bank statements and the closing balance dated 31 March 2018 is £27,850.37 . Cllr Purcell checked the reconciliation with no amendments and the Council approved the bank reconciliation.																																																	
(b)	Receipts & Payments – note receipts and approve and sign the payments made plus any other payments presented at the meeting for payment – income received since the last meeting was nil. The Chairman proposed that the Council approve the payments, seconded by Cllr Purcell and the Council Resolved to approve the following payments for payment:																																																	
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(c)	Receive an update on banking arrangements: – deferred to the next meeting.																																																	
18/067	New Surgery in Brixworth – Appeal from the Saxon Spires Patient Participation Group (SSPPG) – to consider and agree a response – the Chairman explained the background to the approach from SSPPG for applying for funding from the Council. The matter was discussed and it was noted that there are other medical centers used by residents. It was agreed to include this as an item in the next Newsletter.																																																	
18/068	100th Anniversary of WW1 - Centenary Commemorative Event – to consider and agree a response – the Chairman reported that correspondence had been received enquiring if Scaldwell were intending to hold an event. The Council discussed the matter and agreed to include mention of this in the next Newsletter.																																																	
18/069	To consider an Application from Scaldwell Village Hall Group to use the Playing field for a village event – the Chairman reported than an application had been received from Scaldwell Village Hall Group to use the playing field to host a village event. The Council discussed the application and the need for a risk assessment and appropriate insurance cover. The Chairman proposed that the Council approve the application, seconded by Cllr Purcell and the Council Resolved to approve the application subject to the conditions being met.																																																	
18/071	Clerk Vacancy – the Chairman reported that he had not as yet received any applications for the position.																																																	
18/071	Parish Councillor Updates and Reports for information only – Cllr Purcell reported that the Brixworth Bulletin was due out soon, Cllr Long reported that she would be sending in a																																																	

	photo to the “Budding Communities”. The Chairman reported that he had recently attended the Village Hall meeting and that it was a very positive report.	
18/072	Items for Next Agenda – Clerk requested all items for the next agenda to be made by 5 pm Monday 9 May 2018 .	All
18/073	Agree the date of Annual Parish Meeting and the Annual Parish Meeting – Wednesday 16 May 2018 – the date of the Annual Parish Council Meeting was agreed as Wednesday 16 May 2018 and followed by the Annual Parish Meeting in the Village Hall . All Welcome.	
	Meeting Closed at 9.14 pm	

These minutes are signed as a true and accurate record

Signed by:

Date:

Chairman
