

# Scaldwell Parish Council

**Chairman:** Mr Eugene O'Leary

**Parish Clerk:** Gillian Greaves, 96 Martins Lane, Hardingstone, NN4 6DJ

Email: scaldwellpc@gmail.com

## **To all members of the Parish Council:**

You are hereby summoned to the meeting of

Scaldwell Parish Council on **Wednesday 14 March 2018**

**at 7.30 p.m.** in the Village Hall, School Lane, Scaldwell.

**Members of the public and press are warmly invited to attend**

## **Agenda**

- 18/037 To receive apologies and to approve reasons for absence**
- 18/038 To receive any declarations of interest for items on the agenda** (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 18/039 Approval and signing of the minutes**  
To approve and sign the minutes of the Meeting of the Parish Council on Wednesday 21 February 2018
- 18/040 Public address** (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
- 18/041 District & County Councillor Reports – if available**
- 18/042 Clerk/Chairman's Report on actions or matters arising from the minutes (*for information only*).**
- 18/043 Correspondence to consider and agree any actions on correspondence received**
- 18/044 Neighbourhood Watch & Police Liaison**
- 18/045 Planning - to consider planning consultation papers, applications and completions received**
  - a) DA/2017/1211 Scaldwell House, Scaldwell Works to trees in Conservation Area**
- 18/046 Parish Assets – to receive updating reports and agree any action required:**
  - a) Playing Field Report**
  - b) Street Lighting**
  - c) Defibrillator & Kiosk**
  - d) Village Green**
  - e) Tree Management**
- 18/047 Transparency Code & Website Update**

**18/048 Review and Update of Asset Register for Approval**

**18/049 Finance & Administration**

- a) To receive a report from the Clerk regarding the statement/banking reconciliation difference and approve amendments to the accounts
- b) To approve bank reconciliation
- c) Receipts & Payments – note receipts and approve and sign the payments presented at the meeting for payment
- d) Receive an update on banking arrangements, review and approve signatories
- e) To receive an update on the Council's Internal Financial Controls
- f) To receive a donation towards the cost of the village defibrillator from Scaldwell Charity

**18/050 Parish Councillor Updates and Reports for information only**

**18/051 Review frequency of Parish Council meetings**

**18/052 Items for Next Agenda**

**18/053 Date of next meeting & approve meeting dates for 2018**

*Gillian Greaves*

**Gillian Greaves,  
Clerk to Scaldwell Parish Council**

**Dated 7 March 2018**