

SCALDWELL PARISH COUNCIL

Chairman: Mr Eugene O'Leary

Parish Clerk: Hayley Cawthorne; **Address:** Rose Cottage, Station Road, North Kilworth, Lutterworth, LE17 6ER

Email: scaldwellpc@gmail.com

26th July, 2018

TO: All Members of Scaldwell Parish Council

You are hereby summoned to the meeting of Scaldwell Parish Council on
Wednesday 1st August, 2018, at 7.30 p.m. in the Village Hall, School Lane, Scaldwell.

Yours sincerely

Hayley Cawthorne
Clerk to Scaldwell Parish Council

Agenda

Public address

Members of the public are invited to address the council. Members of the public should address their representations through the Chairman of the meeting

18/120	Public address Members of the public are invited to address the council. Members of the public should address their representations through the Chairman of the meeting	
18/121	To receive apologies and to approve reasons for absence	
18/122	To receive any dispensations or declarations of interest for items on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)	
18/123	To resolve that the minutes of the Parish Council Meeting on Wednesday 27th June are a correct record	
18/124	Progress of resolutions and actions from the last meetings minutes RESOLUTIONS: <ul style="list-style-type: none">• 18/107: Clerk to arrange Wickstead to carry our annual inspection by contacting agency• 18/108/j: Scaldwell Parish Council agreed the following for the clerk to feed back through the consultation channel• 18/108/l: No need to receive electoral role monthly updates• 18/108/t: Cllr O'Leary to attend Towcester event on 3rd July at The Forum, 6.30 pm• 18/109: Cllr Warton to submit this as part of the Parish Council update for the newsletter• 18/112: Cllr Purcell to contact Parish Council Website provider to upload GDPR documents• 18/114: Cllr O'Leary to complete mandate and return to bank.• 18/114/e: Clerk to attend NALC course.• 18/115: Cllrs to review and make individual responses on Northamptonshire Government Reform Consultation• 18/117: The update link should be shared with Scaldwell residents in the Scaldwell newsletter.	

18/125	<p>Chairman's Report</p> <p>To include:</p> <ul style="list-style-type: none"> a) Feedback from Towcester event – Future Northants Consultation b) Bank contact details update c) Bin collection update – teething issues resolved? 	
18/126	<p>Correspondence to consider and agree any actions on correspondence received</p> <ul style="list-style-type: none"> a) Proposed winter service changes from Northamptonshire Highways b) NCALC update (29/06/2018) c) Online crime reporting facility (28/06/2018) d) Confirmation of insurance arrangements from Came and Company (29/06/2018) e) The Rural Bulletin July (17/07/2018) f) Letter from resident concerning Gigaclear issues (12/07/2018) g) Police press release – Crackdown on serious crime (12/07/2018) h) Daventry Official Guide 2018 (12/07/2018) i) Walgrave Wellbeing centre request for representative to meeting about community transport (12/07/2018) j) Sports England Active Places questionnaire – PC to agree responses (26/07/2018) k) Daventry DC media release – Voluntary and community sector services set for funding boost (27/07/2018) l) Northants Calc update bulletin June/July (28/07/2018) m) Notice of Northants Calc Annual General meeting on Saturday 6th October (28/08/2018) 	
18/127	<p>Neighbourhood Watch & Police Liaison</p> <p>Update from the parish representative regarding Neighbourhood watch in the parish. Discuss and approve the template for the scheme before publication in the parish newsletter.</p>	
18/128	<p>PLANNING</p> <p>To consider planning consultation papers and applications and make decisions on comments and actions:</p> <ul style="list-style-type: none"> a) Application No: DA/2018/0643 Location: The Grange, High Street, Scaldwell, NN6 9JP Description: New garden store, log store and hydro pool (retrospective) <p>To receive planning application decisions:</p> <ul style="list-style-type: none"> b) Application No: DA/2018/0436 Location: 1 East End, Scaldwell, NN6 9LB Decision: Approved 	
18/129	<p>Parish Assets – to receive updating reports and agree any action required:</p> <ul style="list-style-type: none"> a) Playing Field Report b) Street Lighting Defibrillator & Kiosk c) Village Green. d) Tree Management e) Parish Clock – Resolution to instruct repairs to the clock and to confirm funding arrangements to carry out this work 	
18/130	<p>GDPR Update</p>	

18/131

Finance & Administration

- a) To note receipt of income
- b) To approve bank reconciliation (signature required on bank statement)
- c) To agree a contribution for the repair work to the Scaldwell Church clock face
- d) To agree a contribution to be paid towards playing field equipment
- e) To discuss process and timeline to submit VAT return and reclaim
- f) To authorise Payments (two Cllrs to sign cheques)

Chq	Payee	Purpose	VAT	Cost	Total Amount	Powers
1033	Hayley Cawthorne	Clerk Salary May/June	-	-	£306.91	LGA 1972
1034	HMRC	PAYE May/June	-	-	£76.60	LGA 1972
1035	Hayley Cawthorne	Clerk Salary July	-	-	£194.03	LGA 1972
1036	HMRC	PAYE July	-	-	£48.60	LGA 1972
1037	Hayley Cawthorne	Clerk Salary August	-	-	£194.03	LGA 1972
1038	HMRC	PAYE August	-	-	£48.60	LGA 1972
1039	Hayley Cawthorne	Clerk Salary September (Cheque dated 01/09/18)	-	-	£194.03	LGA 1972
1040	HMRC	PAYE September (Cheque dated 01/09/18)	-	-	£48.60	LGA 1972
1041	Hayley Cawthorne	Clerk Expenses 29 x 0.45p (PC meeting) 29 x 0.45p (meeting) 34 x .045p (PC meeting)	-	-	£41.40	LGA 1972
1042	Hayley Cawthorne	Postage Expenses 12 x 1 st class = £8.04 12 x 2 nd class = £6.96	-	-	£15.00	LGA 1972
1043	Cllr Phil Purcell	Vice Chairman Expenses 36 x 0.45p(Training) 27 x 0.45p (CPRE event)	-	-	£28.35	LGA 1972
1044	Cllr Eugene O'Leary	Chairman Expenses 40 x 0.45p (event)	-	-	£18.00	LGA 1972
1045	Eon Energy Solutions Ltd	Street lighting maintenance for quarter ending 30/06/2018	£11.78	£58.90	£70.68	Highways Act 1980
1046	Hayley Cawthorne	Purchase of 'Local Councils Explained' book	-	-	£27.94	LGA 1972
1047	SSE SWALEC	Street Lighting Supply for 02/05/18 -01/06/2018	£5.67	£113.50	£119.17	Highways Act 1980
1048	SSE SWALEC	Street Lighting Supply for 02/06/18-02/07/2018	£5.67	£113.50	£119.17	Highways Act 1980
1049	The Computer Doctors Ltd	Laptop Repair	£13.17	£65.83	£79.00	
1050	Tbc	Playing Field Tidy up day expenses			TBC	

18/132	<p>Clerk Updates</p> <p>To include:</p> <ul style="list-style-type: none"> a) Old Road Closure, Scaldwell. Update on continued works to the road. b) Resolution on whether there are any attendees for the NALC Annual Conference on 30/31 October 2018 c) Resolution on whether there are any attendees Northants CALC Annual General Meeting on Saturday 6th October, 2018 d) Grass Cutting grant update e) Eon updated 05/07/2018 f) To approve clerk attendance at 2 day clerk training at NCALC with necessary costs (September)
18/133	<p>To Review and Resolve to adopt updated Council Policies, Procedures and Regulations</p> <ul style="list-style-type: none"> • To review and approve Standing Orders • To review and approve Code of Conduct • To review and approve Risk Management Policy and Risk Assessment • To review and approve the Financial Regulations • To review and agree who and when to carry out the bi-annual risk assessment
18/134	<p>Northamptonshire Government Reform Update</p> <ul style="list-style-type: none"> • Local Government Reform in Northamptonshire – Town and Parish Bulletin No 3 and 4.
18/135	<p>Community Governance Review Update</p> <ul style="list-style-type: none"> • Discuss the Final terms of reference document in relation to the Community Governance Review run by Daventry District Council (28/07/2018) Confirm any questions the parish may wish to submit
18/136	<p>Parish Councillor Updates and Reports (for information only)</p>
18/137	<p>Items for Next Agenda</p> <ul style="list-style-type: none"> • To discuss and agree items to appear on the Parish Council budget for 2019-20 • To agree the approach to dealing with Parish archives storage • To discuss and agree a way forwards regards Social media presence for the Parish Council
18/138	<p>Confirm date for the Parish Council Meeting</p> <p>The next Parish Council meeting is arranged for Wednesday 26th September, 2018.</p>

Signed: Hayley Cawthorne

Clerk to Scaldwell Parish Council

Dated: 28/07/2018